

MPL Board of Trustee Meeting  
April 4, 2016  
Bonita Marley Community Room  
 Mooresville Public Library

President Lynn Adams called the meeting to order Monday, April 4, 2016 at 6:00 p.m. In attendance were the following Trustees: Lynn Adams, Steve Saucerman, Jacque Swisher and Don Stultz, Tim Corman. Not in attendance were Steve Oschman and Pat Penna. Representing staff were Diane Huerkamp, Director; and Sharon Hicks, Business Manager. Also attending the meeting was Amy Hillenburg, Reporter for the Mooresville-Decatur Times.

Minutes

Lynn Adams moved to approve the minutes of the March 7, 2016 Board of Trustee meeting as written. Don Stultz seconded the motion. The minutes were approved with no additional discussion.

Financial

Steve Saucerman moved to accept all claims submitted for the month of March in the amount of \$68,788.89. Tim Corman seconded the motion and the motion was carried.

Building & Grounds Committee

Steve Saucerman summarized two projects needing attention: (1) Bids were received to repair or replace the employee entrance door. He moved to accept the bid from Sunco, at a cost of \$2,925.00. Tim Corman second this motion and the motion carried. (2) Next Steve reported receiving bids for asphalt resealing and re-stripping of the parking lot. He moved to accept the bid from Miller Vaughn who's quote was \$7,825. Tim Corman also second this motion and the motion carried. Steve also reported the completion of Johnson-Melloh's repairs to the leak in the water main pipe above the electrical closet in the media Alcove.

Evaluation Committee

No Report

Policy Committee

Tim Corman submitted a motion for approval of a resolution to establish a Library Vending Area. This resolution provides guidelines for the daily operation of and for the tracking monthly of revenue and sales tax to be paid to the Indian Department of Revenue. Steve Saucerman second the motion and the motion was carried following a brief discussion.

Next, Tim submitted recommended changes to the Employee Handbook for first reading. The changes and/or new policies were distributed and members were asked to review them prior to the next meeting in May.

## Technology Committee

Diane Huerkamp reported in Steve Oschman's absence. The Committee has received bids and have recommendations for four projects:

- (1) Upgrading MPL's intrusion alarm at a cost of \$3,572.51 and a quarterly monitoring fee of \$34.95. Don Stultz moved to approve this upgrade; the motion was second by Jacque Swisher, and with no additional discussion, the motion was approved.
- (2) Replace the aged Community Room access pad in the amount of \$574. Steve Saucerman moved to approve the replacement; the motion was second by Tim Corman and approved unanimously.
- (3) Transition current land-lines to cellular compatibility at a one-time charge of \$799. Jacque Swisher moved to allow the transition; Don Stultz second the motion. The motion was approved with little discussion.
- (4) Purchase a handheld RFID scanner capable of completing inventory, collection development, weeding and reading shelves at a cost of \$5,545. Steve Saucerman moved to make the purchase; Tim Corman second the motion and the motion was carried.

## Old Business

Diane Huerkamp reported the success of the Third Annual Preservation Sale making approximately 10% over last year's proceeds. The Library received a little over \$1,000.

## New Business

The PLAC Report for the 1<sup>st</sup> Quarter 2016 was signed. No PLAC cards were sold during the 1<sup>st</sup> Quarter.

Diane Huerkamp summarized the Librarian's Report. A copy of the report is attached. She mentioned the new MPL App available for download at MPL2GO. She also invited all Board Members and a guest to attend the annual Volunteer Luncheon being held at the Library on April 19.

## Adjournment

Lynn Adams announced the next Board of Trustees meeting is scheduled for Monday, May 2, 2016, at 6:00 p.m. The meeting was adjourned at 6:41 p.m.

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Lynn Adams, President

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Steve Oschman, Secretary

Respectfully submitted, Sharon Hicks, 4-4-16

