

MPL Board of Trustee End of the Year Meeting
December 28, 2016
Bonita Marley Community Room
 Mooresville Public Library

President Lynn Adams called the Year End Board of Trustee meeting to order on Wednesday, December 28, 2016 at 9:00 a.m. In attendance were the following Trustees: Lynn Adams, Steve Saucerman, Jacque Swisher, Don Stultz, Tim Corman and Pat Penna and Steve Oschman. Representing staff: Diane Huerkamp, Director; and Sharon Hicks, Business Manager. Also attending the meeting was Jonathan Matthes, Reporter for the Mooresville-Decatur Times.

Financial

Steve Saucerman moved to accept all pending December claims in the amount of \$18,676. Tim Corman seconded the motion and the motion was carried. Next Steve Saucerman moved to approve a Transfer Resolution in the amount of \$56,500.00, with \$50,000 of the total being moved to the Rainy Day Account. Don Stultz second the motion and the motion carried. Finally, Steve made a motion to approve the requested 2017 Encumbrance in the amount of \$28,133.90. Jacque Swisher second the motion, and with no discussion, the motion carried.

Building & Grounds Committee

Steve Saucerman reported an accident occurred on the Library property, taking out a beautiful Blue Spruce. An accident case number has been assigned, A16401. The insurance company has been notified.

Evaluation Committee

Tim Corman reported that he and Don Stultz will meet following the meeting to conduct the annual evaluation on Library Director, Diane Huerkamp.

Gifts & Memorials

No Report

Policy Committee

Tim Corman moved to approve the second reading for changes to the By Laws to add Internal Controls. Steve Saucerman second the motion and the motion carried. Next Tim moved to approve changes to the Classification for Compensation Policy including classification changes and overtime . Don Stultz second the motion and the motion carried.

Technology Committee

Steve Oschman reported on the progress being made on the Office 365 project.

Old Business

None

New Business

Diane Huerkamp distributed Committee Appointments for 2017. Members were asked to review and select 2 committees to serve on and to contact her with their choices. She also reviewed Officers for the coming year: President, Lynn Adams; Vice President, Tim Corman; Secretary, Steve Oschman; Treasurer, Steve Saucerman. In addition, a Board of Trustee Contact Sheet was distributed. Attendees were asked to review for accuracy.

Next Diane noted the non-resident fee should remain \$100 in the coming year. Pat Penna made a motion to approve the non-resident fee at the rate of \$100. Steve Saucerman second the motion and the motion carried.

Adjournment

Lynn Adams announced the next Board of Trustees meeting is scheduled for Monday, January 9, 2017 at 6:00 p.m. The meeting was adjourned at 9:30 a.m.

Lynn Adams, President

Steve Oschman, Secretary

Respectfully submitted, Sharon Hicks, 12-5-16