

MPL Board of Trustee Meeting
December 5, 2016
Bonita Marley Community Room
 Mooresville Public Library

Executive Committee Meeting:

An Executive meeting was called by President Lynn Adams at 5:30 p.m. Board Members in attendance were Lynn Adams, Don Stultz, Tim Corman and Pat Penna. Not in attendance were Steve Saucerman, Steve Oschman and Jacque Swisher. A discussion ensued regarding current litigation. The meeting adjourned at 6:00 p.m.

Following the Executive Committee meeting President Lynn Adams called the Board of Trustee meeting to order Monday, December 5, 2016 at 6:00 p.m. In attendance were the following Trustees: Lynn Adams, Steve Saucerman, Jacque Swisher, Don Stultz, Tim Corman and Pat Penna. Not in attendance was Steve Oschman. Representing staff: Diane Huerkamp, Director; and Sharon Hicks, Business Manager. Also attending the meeting was Ron Hawkins, Reporter for the Mooresville-Decatur Times.

Minutes

Lynn Adams moved to approve the minutes of the November 7, 2016 Board of Trustee meeting as written. Don Stultz seconded the motion. The minutes were approved as written with no additional discussion.

Financial

Steve Saucerman moved to accept all claims submitted for the month of November in the amount of \$267,375.83; noting a bond payment in the amount of \$190,500 was made during the month. Additionally, payments for December in the amount of \$4,014.38 was also approved. Tim Corman seconded the motion and the motion was carried. Next Steve Saucerman moved to approve a requested Transfer Resolution in the amount of \$6,000 to move funds from the Telephone account to Personal Services. Jacque Swisher second the motion and the motion carried. Next Steve moved to approve the 2017 Payroll Schedule and Board Calendar presented. Don Stultz second the motion and was unanimously approved. Finally the 2017 Payroll Ordinance with a 2% increase for all staff was offered for approval. Steve Saucerman moved to accept the Ordinance, Tim Corman second the motion, and the motion carried.

Signatures were obtained from all Board Members for the completion of Internal Controls training.

Building & Grounds Committee

Steve Saucerman reported building maintenance contracts had been received for 2017, all with no increase over 2016. He moved to accept the contracts received from Ray's Trash, Mooresville Pest Control, Johnson-Melloh, Orr Protection, Schindler and Allison Farms. Tim Corman second the motion and the motion was unanimously approved.

Evaluation Committee

Tim Corman noted the Committee will meet with Diane Huerkamp this month for her annual review. No date had been set as yet.

Gifts & Memorials

Lynn Adams reported the Friends of the Library presented the Library with funds for the annual Ancestry.com data base.

Policy Committee

Tim Corman noted changes in the Classification for Compensation policy as well as in the By Laws to add Internal Controls. These policies were distributed for first reading and will be voted upon at the final year-end meeting scheduled for December 28.

Technology Committee

No report

Old Business

None

New Business

Diane Huerkamp briefly reported the Librarian's Report – See attached.

Adjournment

Lynn Adams announced the next Board of Trustees meeting is scheduled for Wednesday, December 28, 2016, at 9:00 a.m. The meeting was adjourned at 6:30 p.m.

Lynn Adams, President

Steve Oschman, Secretary

Respectfully submitted, Sharon Hicks, 12-5-16