

MPL Board of Trustee Meeting  
December 4, 2017  
Bonita Marley Community Room  
 Mooresville Public Library

Executive Session Meeting 5:15 p.m.

President Lynn Adams called the special Executive Session to order at 5:15. Attending the meeting were Board Members Lynn Adams, Steve Oschman, Steve Saucerman, and Don Schultz. Also in attendance were Diane Huerkamp, Director, and Sharon Hicks, Business Manager. The purpose of the meeting was to discuss ongoing litigation.

Following the Executive Session Lynn Adams called the Board of Trustee meeting to order at 6:04. Board Members in attendance were Lynn Adams, Jacque Swisher, Don Stultz, Steve Saucerman and Steve Oschman. Member not in attendance was Pat Penna. Representing staff was Diane Huerkamp, Director, and Sharon Hicks, Business Manager. Also in attendance was Anthony Woodside, reporter for the Mooresville-Decatur Times.

#### Minutes

Steve Oschman moved to approve the Minutes of the November 6, 2017 meeting with no changes. Jacqui Swisher second the motion. The minutes were approved as written.

#### Financial

Steve Saucerman moved to accept all claims submitted for the month of November, 2017 in the amount of \$279,298.92. Don Stultz second the motion and the motion carried. Next, Steve moved to approve claims for the first 4 days of December in the amount of \$88,453.75. Again, Don Stultz second the motion and the motion carried.

The 2018 payroll schedule was provided for review. Steve Saucerman moved to approve the schedule as written. Steve Oschman second the motion and was carried. Next the Board and Budget Calendar for 2018 was presented. Steve Saucerman moved to accept the calendars as written; Don Stultz second the motion and the motion carried.

#### Building & Grounds Committee

Steve Saucerman reported additional information is being requested by those companies preparing quotes for the replacement of the lighting fixtures so as of today, no decisions have been made. He also reported the sprinkler system and fire extinguishers have been inspected. The compressor for the system is scheduled for replacement.

#### Policy Committee

No report

#### Technology Committee

Diane Huerkamp summarized statistics reported in the Librarian's Report followed by Steve Oschman reporting on the three new PC's ordered and received.

Evaluation Committee

Lynn Adams reported she and Don Stultz will be meeting with Diane Huerkamp soon to conduct her annual evaluation.

Old Business

Diane Huerkamp gave a brief update of the Strategic Plan noting team members assigned to each task.

New Business

Diane Huerkamp announced that we were currently undergoing a fiscal audit being conducted by the State Board of Accounts. This audit covers the time frame of 2013 through and including 2016. An exit interview is scheduled for December 14 at 10:00 a.m.

Next, Diane requested a motion to request a 2% draw from our Cook Foundation Funds from the Community Foundation of Morgan County. Steve Saucerman moved to approve the request of a 2% draw of our Cook Foundation Funds; the motion was second by Don Stultz and the motion carried.

The By-Laws were distributed for annual review. With no changes to the By-Laws, Don Stultz moved to accept them as written. Jacqui Swisher second the motion and the motion carried.

Diane Huerkamp distributed a list of the current Board and Committee Appointments with contact information. She asked all to review for accuracy and report back to her with any corrections.

The Slate Of Offers for 2018 were addressed. These new officers will be voted on at the December 29 meeting :

President	Steve Oschman
Vice President	Jackue Swisher
Treasurer	Don Stultz
Secretary	Pat Penna or Steve Saucerman

Diane will reach out to Pat Penna to discuss her officer position considering she will be out of state four months of the year.

Adjournment

Lynn Adams announced the next Board of Trustees meeting is scheduled for Friday, December 29, 2017, 9:00 a.m. The meeting was adjourned at 6:30 p.m.

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Lynn Adams, President

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Steve Oschman, Secretary

Respectfully submitted, Sharon Hicks, 12-4-17