

MPL Board of Trustee Meeting
May 1, 2017
Bonita Marley Community Room
 Mooresville Public Library

President Lynn Adams called the Board of Trustee meeting to order at 6:00. Board Members in attendance were Lynn Adams, Don Stultz, Steve Saucerman, Jacque Swisher, Pat Penna and Steve Oschman. Not in attendance was Tim Corman. Representing staff was Diane Huerkamp, Director, and Sharon Hicks, Business Manager.

Diane Huerkamp introduced the Youth Services team: Casey O'Leary, Director of Youth Services, Jess Frederick, Early Literacy Specialist, and the newest member, Elizabeth Egler, Youth Services Assistant. The team described planned events of this year's Summer Reading program with the theme "Build A Better World". The Kick-Off event, scheduled for June 1, has the theme "Build A Better Cupcake" and each child will build and take their own creation. Sample "Brag Tags" were distributed to all board members. These tags are awarded to participants who do good deeds to help the community.

Minutes

Steve Oschman moved to approve the Minutes of the April 3, 2017 Board of Trustee meeting with no changes. Jacque Swisher seconded the motion. The minutes were approved as written.

Financial

Steve Saucerman moved to accept all claims submitted for the month of April, 2017 in the amount of \$71,214.16. Don Stultz second the motion and the motion carried.

Policy Committee

The second reading of the Employee Handbook changes, pages 26-41 were distributed. Diane Huerkamp provided information of changes made including changes to the No Fault Attendance policy. With no additional changes or discussion, Pat Penna moved to approve the policies as written. Steve Saucerman second the motion and the motion carried.

Building & Grounds Committee

Steve Saucerman pointed to the new lighting in the Community Room approved at the March meeting. Diane demonstrated their use, then continued to expand on building and grounds items listed in the Librarian's Report.

Technology Committee

Steve Oschman reported a wireless microphone replacement has been ordered for the Community Room. He went on to offer praise to Rex Burton, IT Manager for the Library, for his technical expertise. In addition, he shared information of Endeavor's fiber optics business gaining popularity in Mooresville.

Evaluation Committee

No report.

Old Business

No report.

New Business

Diane Huerkamp presented an update to the Mooresville Public Library/Mooresville Consolidated School Corporation agreement for sharing a full-time employee position. She noted the Intergovernmental Agreement has been reviewed by our attorney Steve Harris, by the State Board of Accounts, and by an Indiana State Library Attorney. The ad for the position will be placed this week, and the start date is expected to be in July.

Diane also reported looking into the use of "SQUARE" for payments being made to the Library. She stated the cost for use is 2.75% per swipe with no monthly fee.

Finally, Strategic Planning proposals were presented ranging in price from \$79,765 to \$12,300. She recommended approving the proposal from Kimberly Bolan & Associates, LLC in the amount of \$13,550 for the Strategic Plan process, with an additional \$5,900 for the facility planning proposal, for a total of \$19,450.00. Steve Saucerman moved to approve Diane's recommendation. Steve Oschman second the motion and the motion was approved.

Adjournment

Lynn Adams announced the next Board of Trustees meeting is scheduled for Monday, June 5, 2017, 6:00 p.m. The meeting was adjourned at 7:19 p.m.

Lynn Adams, President

Steve Oschman, Secretary

Respectfully submitted, Sharon Hicks, 5-1-17