

MPL Board of Executive Meeting/Trustee Meeting
March 5, 2018
Bonita Marley Community Room
 Mooresville Public Library

President Steve Oschman called the Executive Committee session to order at 5:00 p.m. Board Members in attendance were Steve Oschman, Lynn Adams, Don Stultz, Jacque Swisher, Steve Saucerman and Jane Amos. Not in attendance was Pat Penna. Representing staff was Diane Huerkamp, Director, and Sharon Hicks, Business Manager.

Diane Huerkamp announced Jacque Swisher resigned from the board, but has since rescinded her decision for a time. She also noted the Vice President position needs to be reconsidered.

Diane updated the Board on the Cook mediation.

Three plans were presented to the Board concerning Diane's illness: 1) To continue her duties as ED if body can manage; if it becomes too much and need a little time off then Plan B. 2) She mentioned two mentoring Library Directors who are willing to help out if needed; and 3) She shared the 3 major ED headhunter agencies if a new director is necessary.

Diane noted the staff should contact Steve Saucerman for any facilities problems and decision making. The Executive Session adjourned at 6:05.

The March Board Meeting was called to order at 6:05. Attending at that time was Anthony Woodside, Reporter for the Times.

Minutes

Steve Saucerman offered the minutes of the February 5, 2018 meeting for approval. Lynn Adams moved seconded the motion and the minutes were approved.

Financial

Don Stultz moved to accept all claims submitted for the month of February, 2018 in the amount of \$60,335.69 and for the first week of March, 2018 in the amount of \$2,469.60. Jacque seconded the motion and the motion was carried.

Policy Committee

The Credit Card Policy was submitted for a final review and approval. Lynn Adams moved to accept the policy as written; Steve Saucerman seconded the motion and the motion carried.

Building & Grounds Committee

Steve Saucerman reported on recent repairs or updates on the building. Damage from the ice dam has been completed, Commercial Sewer Co. was contacted and flushed out the main line, and Mooresville Parks & Recreation replaced several lights in the parking lot and on the building.

Technology Committee

Steve Oschman reported receiving IPV6 assignment from ENA – first in the State.

Evaluation Committee

No report

Old Business

The Advisory Committees were completed. They are as follows:

Building & Grounds: Steve Saucerman, Chair; members Jacque Swisher and Don Stultz, Staff: Diane Huerkamp and Virginia Jensen.

Evaluations/Strategic Planning: Don Stultz, Chair; Members Steve Saucerman and Pat Penna; Staff: Diane Huerkamp

Finance: Don Stultz, Chair; members Steve Oschman and Steve Saucerman; Staff: Diane Huerkamp and Sharon Hicks

Gifts & Memorials: Lynn Adams, Chair; Jane Amos and Pat Penna; Staff: TBA

Policy: Don Stultz, Chair; members Jane Amos and Lynn Adams; Staff: Bill Buckley

Technology: Steve Oschman, Chair; Members Jane Amos and Jacque Swisher; Staff: Rex Burton

2018 Board of Finance: Lynn Adams, President, Steve Saucerman, Treasurer

Lynn Adams made the motion to switch the officers positions of Secretary and Vice President since Jacque Swisher rescinded her decision to leave, but limited her time frame. She moved to make Steve Saucerman Vice President and Jacque Swisher Secretary for the 2018 term. Don Stultz seconded the motion and the motion carried.

New Business

Diane Huerkamp reported on Memorial Gifts received: From Tri Kappa, a financial donation to honor recently deceased Elaine Tucker and Marg Newcomer. And from Dennis Norton, a painting by Sara Jane Hogue. She also read a card received from Louise Furness who expressed her pleasure with the friendliness of the Library Staff.

Librarian's Report

Diane Huerkamp briefly described the attached Librarian's Report. She added that she met with Kim Bolen concerning the Strategic Plan facilities update. It was decided that this phase of the Facility Transformation Plan will be pushed back a few months.

Adjournment

Steve Oschman moved to adjourn the meeting and announced the next Board of Trustees meeting is scheduled for Monday, April 2 at 6:00 p.m. Jacque Swisher seconded the motion. The meeting was adjourned at 6:41 p.m.

Steve Oschman, President

Jacque Swisher, Secretary

Respectfully submitted, Sharon Hicks, 3-5-18