

MPL Board of Directors Meeting
March 4, 2019
Bonita Marley Community Room
 Mooresville Public Library

President Steve Oschman called the meeting to order at 6:02. Board Members in attendance were Steve Oschman, Don Stultz, Lynn Adams, Jane Amos and Jacque Swisher. Not present included Steve Saucerman and Pat Penna. Representing staff was Diane Huerkamp, Executive Director, Sandra Osborn, Deputy Director, and Sharon Hicks, Business Manager. Also in attendance was Anthony Woodside, Reporter for the Times.

Minutes:

Lynn Adams moved to approved the minutes from the February 4, 2019 meeting with no changes. Jane Amos seconded the motion and the minutes were approved.

Financial Report:

Don Stultz summarized the financial report for the month of February. Total claims including two payrolls amounted to \$64,570.91 and claims for the first week of February, including one payroll totaled \$ 25,353.29. Don moved to approve these claims. Lynn Adams seconded the motion and the motion was approved.

Policy Committee:

Diane Huerkamp distributed 8 MPL policies that are currently in effect to be reviewed and adopted at the April meeting. She explained that from time to time these approved policies are requested and the originals seem to be missing. Signed replacements are being requested to include in our files.

Building & Grounds Committee:

Diane reported that a shattered Pella window in the children's program room will be replaced at a cost of \$394.00. She also reported getting quotes for lighting, carpeting and painting. She explained that she has contacted Winifrid, architect of the building, to help her prioritize upcoming changes in the media alcove, the children's room, and other possible areas.

Technology Report:

Steve Oschman referred members to the technology information provided by the Librarian's Report including statistics. On the lighter side, Diane shared a story of retrieving an overdue telescope with the help of the Sheriff's Department.

Evaluation Committee:

No Report

Old Business:

Diane reviewed meetings of the Web Design Committee consisting of Rex Burton, Megan Edwards, Bill Buckley and herself. They interviewed three webmasters to determine the best fit for the Mooresville Public Library. The Committee has recommended hiring Neil Richmund for the job with a quote of \$9,750 to build and \$250 per month to maintain. He has designed over 50 website and is well qualified. The board replied that Diane should make the final decision on who to work with and noted they had full confidence in her decision. Diane also noted that MPL has an \$8,000 LSTA grant to be used for this purpose.

New Business:

The MPL Annual Report was distributed. Diane remarked that all information in the report is correct with the exception of the picture of the Board of Directors. She requested that all members stay following the meeting to have an updated picture taken.

National Library Week is in April and Diane is looking for yards to place “I Love My Library” signs. All members were agreeable to placing signs in their yards.

Diane also mentioned May 14, 2:00 p.m. as a Library Board of Trustees training meeting at the Martinsville Library. All members are welcome to attend.

Sandra Osborn, Deputy Director, presented information on Hoopla as the monthly Employee Summit report.

The meeting was adjourned at 7:05 with a reminder that the next meeting will be held on Monday, April 1, 6:00 p.m.

Steve Oschman, President

Jane Amos, Secretary

Respectfully submitted, Sharon Hicks, 3-4-19