

MPL Board of Directors Meeting
April 1, 2019
Bonita Marley Community Room
 Mooresville Public Library

President Steve Oschman called the meeting to order at 6:01. Board Members in attendance were Steve Oschman, Steve Saucerman, Don Stultz, Lynn Adams, Jane Amos and Jacque Swisher. Not present was Pat Penna. Representing staff was Diane Huerkamp, Executive Director, Sandra Osborn, Deputy Director, and Sharon Hicks, Business Manager. Also in attendance was Anthony Woodside, Reporter for the Times.

Minutes:

Jane Amos moved to approved the minutes from the March 4, 2019 meeting with no changes. Lynn Adams seconded the motion and the minutes were approved.

The order or the Agenda was changed slightly to allow Megan Edwards, Teen Librarian, to provide her Employee Summit presentation: Dividing time between MPL and Paul Hadley Junior High implementing Teen Outreach, hosting book fairs and library lunches.

Financial Report:

Don Stultz summarized the financial report for the month of March. Total claims including two payrolls amounted to \$78,180.41 and claims for the first week of April, including one payroll totaled \$ 16,604.22. Don moved to approve these claims. Steve Saucerman seconded the motion and the motion was approved.

A change to the 2019 Salary Ordinance was requested to add two additional part-time positions: one IT Lab Assistant and one Adult Page. Both positions are requested with no additional cost to the original budget. Jane Amos moved to approve the request. Jacqui Swisher seconded the move and the motion carried.

Diane Huerkamp provided information on an additional appropriations from the Rainy Day fund in the amount of \$23,200 caused my an error in Gateway. This additional appropriation will be voted on at the May Board meeting.

Policy Committee:

The following MPL policies, previously submitted for review, were presented for adoption:

1. A motion to adopt and view a Resolution to Establish a State Technology Grant Fund. Moved by Steve Oschman, seconded by Lynn Adams. The motion carried.
2. A motion to adopt and review a Resolution to Establish a petty Cash Fund. Moved by Don Stultz, seconded by Lynn Adams. The motion carried.
3. A motion to adopt and review a Resolution to Establish Mileage Reimbursement. Moved by Don Stultz, seconded by Lynn Adams. The motion carried.
4. A motion to adopt and review a Resolution authorizing Electronic funds Transfer. Moved by Don Stultz, seconded by Lynn Adams. The motion carried.

5. A motion to adopt and review a Resolution to Establish Cash Change Fund. Moved by Don Stultz, seconded by Jane Amos. The motion carried.
6. A motion to adopt and review a Resolution to Establish an Unrestricted Gift Fund. Moved by Don Stultz, seconded by Lynn Adams. The motion carried.
7. A motion to adopt and review a Resolution to Authorize payment of Membership Dues. Moved by Don Stultz, seconded by Jacqui Swisher.

Six additional policies were submitted for review. These will be adopted and reviewed at the May meeting.

Building & Grounds Committee:

Steve Saucerman reported receiving three quotes for lighting upgrade including fixtures on the parking lot, entry canopy, the Grand Hall and other areas utilizing IPL rebates. Other upgrades are being considered: space expansions, painting, and flooring.

Technology Report:

Steve Oschman reviewed the IT update from the Librarian's report. He noted a new projector has been found as a replacement for the Community Room.

Evaluation Committee:

No Report

Old Business:

Seven policies were adopted under the Policy Committee above.

New Business:

Sandra Osborn provided information on the "Love Our Library" project and License Plate frames. Signs are being placed around Mooresville during National Library Week and license plate frames were provided to all staff and Board members .

Diane Huerkamp summarized her Librarian's Report. She and Sandra Osborn attended a meeting at the State House along with 72 other librarians. The purpose was to talk with State Representatives concerning Bill 1343.

Lynn Adams provided information about the upcoming "Story Walk" at the Park. The Park will provide installation, MPL will provide the stories.

The Tri Kappa Art Show begins the week of April 18.

The Volunteer Luncheon is scheduled for Tuesday, April 16, at noon. All members are invited.

The meeting was adjourned at 7:06 with a reminder that the next meeting will be held on Monday, May 6, 6:00 p.m.

Steve Oschman, President

Jane Amos, Secretary

Respectfully submitted, Sharon Hicks, 4-1-19