

The Mooresville Public Library

Application For Volunteer Service

The Library does not accept court-ordered Community Service volunteers.

Volunteer Application Information

Name _____

Address _____ City _____ State _____ Zip _____

E-Mail Address _____ Home Phone _____

Race (optional) African American Hispanic American Indian Asian White Other _____

Are you under 16 years of age (circle one) yes no Date of Birth (optional) _____

References Name _____ Relationship _____ Phone _____
Name _____ Relationship _____ Phone _____

Emergency contact person _____ Phone _____ Relationship _____

Special Skills, Talent, Training: _____

Availability:	M	T	W	T	F	S	S
Times:							

Location/event where you wish to volunteer: _____

Have you ever been convicted of a crime that has not been expunged or pardoned, other than a minor traffic violation? yes no

If yes, when and for what offense? _____ (A conviction will not necessarily be a bar to volunteering.)

I am seeking this volunteer position: (check one) _____ to satisfy school/class/scholarship Community Service requirements
_____ to become a regular library volunteer

Have you volunteered for the **Mooresville Public Library** before? (check one) Yes No

Employment and Volunteer History

Employer's Name _____

Employer's Address _____

Employer's Number _____

Was this a Volunteer position? (circle one) Yes No

Employer's Name _____

Employer's Address _____

Employer's Phone No. _____

Was this a Volunteer position? (circle one) Yes No

Why do you want to volunteer at the Library? _____

I agree to abide by the policies of The Pul **Mooresville Public Library** ^{Employee} set forth in the Volunteer Handbook. I understand that my failure to do so may result in dismissal from the Volunteer Program.

Signature _____ Date _____

Return completed application to your local branch or mail to:
Mooresville Public Library
220 West Harrison Street
Mooresville, Indiana, 46158

E-mail/Call:
wecare@mooresville.lib.in.us
317-831-7323

Volunteer Skills/Interest Inventory

Indicate those area of skill/interest that pertain to you.
Mark as many as are applicable.

General Library Work

Shelf Reading

Art/Graphics/Crafts

- Art design
- Art exhibits/fair
- Calligraphy
- Craft
- Cartooning
- Displays/bulletin boards
- Graphics
- Photography/video

Library Research

- Archives/manuscripts
- Creating book list
- Genealogy
- Local history
- Opinion surveys/polling
- Oral history

Clerical/Office Work

- Answering phones
- Clerical/office work
- Filing
- Photocopying
- Record keeping
- Telephoning

Hobbies/Interests

- Carpentry
- Indoor plant care
- Handyman skills
- Outdoor plant care
- Sewing
- Upholstery

Communications/Information

- Brochure/newsletter
- Editing
- Public speaking
- Writing
- Mailings

Outreach Services

- Book sales
- Book store

Program Support

- Book discussion group leader
- Clown/mime/juggler
- Drama/theater arts
- Exotic animals
- Music
 - Type: _____
 - Instrument(s): _____
- Organize special events
- Present educational programs
 - Topic (s): _____
- Storytelling
- Travel experience
- Family fun fest
- Summer reading program

Computer Skills

- Database searches
- Data entry
- Desktop publishing
 - Spreadsheet experience
 - Word Processing
- Describe software you are familiar with
- Internet Assistance
- E-mail

Other _____
