

MPL Board of Directors Meeting
February 3, 2020
Bonita Marley Community Room
 Mooresville Public Library

The Mooresville Public Library Board of Directors meeting was called to order by President Steve Oschman at 4:04 p.m. Members in attendance were Steve Oschman, Jane Amos, Lynn Adams, Steve Saucerman, and Ashley Duke.

Not present included Don Stultz and Pat Penna. Representing staff was Diane Huerkamp, Executive Director, Sandra Osborn, Deputy Director, and Sharon Hicks, Business Manager.

Minutes:

Minutes of January 13, 2020 meeting were presented for approval. Jane Amos made a motion to approve the minutes as written. Ashley Duke seconded the motion and the motion carried unanimously with no changes.

Financial Report:

Steve Saucerman presented the claims for the month of January, 2020 in the amount of \$53,534.44 with two payrolls totaling \$33,539.61 and liabilities in the amount of \$8,315.16. Additionally, expenses were approved for the first three days of February, 2020 in the amount of \$9,024.69 with one payroll in the amount of \$18,211.61 and liabilities of \$4,429.57. Steve Saucerman made a motion to approve the claims and payrolls for both January and February, 2020. Lynn Adams seconded the motion and the motion carried unanimously.

Diane Huerkamp offered a Transfer Resolution to replenish the LIRF Savings account 550-827 to \$15,000. She explained the transfer in the amount of \$6,840.71 would come from LIRF Appropriation account 550-826. Jane Amos made a motion to adopt the Transfer Resolution as presented. Lynn Adams seconded the motion and the motion carried unanimously.

Diane Huerkamp presented an amendment to the Payroll Schedule reflecting two new employees' hours and rates. Steve Saucerman made a motion to adopt the new amended Payroll Schedule as presented. Jane Amos seconded the motion and the motion was carried unanimously.

Diane explained the bookkeeping variance remained unchanged for a 5-month period and on the 6th month, the variance changed by \$60.00. A team headed by Kevin Watson of Bakertilly is looking into the matter.

Committees:

The Finance Committee consisting of Steve Oschman, Don Stultz, Ashley Duke, Diane Huerkamp and Sharon Hicks are planning to meet in April. No date has been set as yet.

The Policy Committee consisting of Don Stultz, Jane Amos, Lynn Adams, Diane Huerkamp and Bill Buckley are scheduled to meet on February 20 at 10:00 a.m. Sandra Osborn submitted an amendment to the current Circulation Policy to permit a one-time Courtesy Checkout to a verified patron without their Library Card. Steve Saucerman made a motion to amend the Circulation Policy as submitted. Ashley Duke seconded the motion and the motion carried unanimously.

The Building Committee, consisting of Steve Saucerman, Don Stultz, Pat Penna and Diane Huerkamp are scheduled to meet on Tuesday, March 10 at 1:00 p.m.

The Technology Committee, consisting of Steve Oschman, Jane Amos, Pat Penna, Rex Burton, are scheduled to meet on Friday, February 7 at 10:30 a.m.

The Evaluation Committee, consisting of Don Stultz, Steve Saucerman, Pat Penna, Sandra Osborn and Diane Huerkamp will meet March 18 at 10:00 a.m.

The Gifts and Memorials Committee, consisting of Lynn Adams, Jane Amos, Ashley Duke and Diane Huerkamp will meet in April. No date has been set as yet.

Diane Huerkamp presented two Indianapolis Power and Light invoices showing lower usage and lower costs since the upgraded lighting system to Steve Saucerman for his review.

A discussion concerning First Amendment Audits ensued and will be addressed by the MPL Policy Committee

Librarian's Report:

Diane Huerkamp briefly updated the Board Members of items in her Librarian's Report. She reported the Library has been serving the citizens of Mooresville for 108 years, growing from a 4,000 square foot building to the current 24,000 square feet and providing shelving from 6,000 items to the current collection of 65,000 items.

Popcorn Friday is back from 1-3 p.m. through the end of March.

Famous Mooresvillians are being showcased the third Saturdays from 1-2 p.m. Bill Buckley will present programs on John Dillinger, James Whitcomb Riley, Robert Indiana, Samuel Moore, Bobby Helms, Paul Hadley, Leon Adler, Rev. Dr. Frank C. Huston, Ruth Comer and Arthur C. Newby. These people were nationally or internationally famous and worked or lived here in Mooresville.

Yard signs are now being distributed for the "Love Our Library" week celebrated February 9-14. In addition, the Marketing Committee is asking patrons to become "roving reporters", just like

Cauli Le Chat, the official MPL feline roving reporter. Pick up your copy of Flat Cauli and create “selfies” with Cauli on your travels.

Employee Summit

Sandra Osborn presented our newest online event calendar and room reservation software, Library Market.

Lynn Adams made a motion to adjourn the meeting. Ashley Duke seconded the motion and the motion carried unanimously. The meeting was adjourned at 5:10 p.m.

Steve Oschman, President

Jane Amos, Secretary

Respectfully submitted, Sharon Hicks, 2-3-2020