

MPL Board of Directors Meeting  
March 3, 2020  
Bonita Marley Community Room  
 Mooresville Public Library

The Mooresville Public Library Board of Directors meeting was called to order by Vice President Steve Saucerman at 4:02 p.m. Members in attendance were Steve Saucerman, Jane Amos, Don Stultz and Ashley Duke.

Not present included Steve Oschman, Lynn Adams and Pat Penna. Representing staff was Diane Huerkamp, Executive Director, Sandra Osborn, Deputy Director, and Sharon Hicks, Business Manager and Elizabeth Miller, Director of Youth Services.

Minutes:

Minutes of February 3, 2020 meeting were presented for approval. Jane Amos made a motion to approve the minutes as written. Ashley Duke seconded the motion and the motion carried unanimously with no changes.

Financial Report:

Don Stultz presented the claims for the month of February, 2020 in the amount of \$34,311.02 with two payrolls totaling \$36,368.80 and liabilities in the amount of \$8,389.18. Additionally, expenses were approved for March, 2020 in the amount of \$5,637.49 with one payroll in the amount of \$18,430.25 and liabilities of \$4,232.64. Don Stultz made a motion to approve the claims and payrolls for both February and March, 2020. Ashley Duke seconded the motion and the motion carried unanimously.

Diane introduced the new Director of Youth Services, Elizabeth Miller.

Policy Committee: Diane Huerkamp reported the Policy Committee, consisting of herself, Lynn Adams and Bill Buckley, met on February 20 to write three new policies:

- Photography, Filming, Videography/Audiography Policy
- Proctoring Exam Policy
- Outreach Policy

These three new policies were distributed to Board members in attendance for the first reading. The final reading and approval is scheduled for the next meeting in April.

The Building Committee, consisting of Steve Saucerman, Don Stultz, Pat Penna and Diane Huerkamp are scheduled to meet on Tuesday, March 10 at 10:00 a.m. They will be reviewing the workplan and the Strategic Plan.

The Technology Committee, consisting of Steve Oschman, Jane Amos, Pat Penna, Rex Burton, have met and are creating a new policy: Digital Information Disaster Plan Policy and are looking into programs that compliment what the schools are currently doing.

The Evaluation Committee, consisting of Don Stultz, Steve Saucerman, Pat Penna, Sandra Osborn and Diane Huerkamp will meet March 18 at 10:00 a.m.

The Gifts and Memorials Committee, consisting of Lynn Adams, Jane Amos, Ashley Duke and Diane Huerkamp will meet in April. No date has been set as yet.

Sandra Osborn reviewed the success of our Professional Development Day. She reported all staff were trained in CPR by members of the Mooresville Fire Department, Mooresville Police Department provided safety training by their Public Information Officer, and a very tasty luncheon was provided by Ralph and Eva's. She also provided information of the State House visit by Diane Huerkamp and herself. They met and spoke with Senator Bray and Representative Mayfield.

Librarian's Report:

Diane Huerkamp reported from the Librarian's Report.

- Dr. Seuss' birthday was acknowledged with cards, candy, balloons and cookies
- Two new circulation positions were hired, Deb Koval and Beverly Randolph.
- The new Director of Youth Services has been hired, Elizabeth Miller

Adjournment:

Don Stultz made a motion to adjourn the meeting. Ashley Duke seconded the motion and the motion carried unanimously. The meeting was adjourned at 4:45 p.m.

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Steve Saucerman, Vice President

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Jane Amos, Secretary

Respectfully submitted, Sharon Hicks, 3-3-2020