

Mooresville Public Library  
Board of Trustee Meeting  
May 4, 2020  
via Zoom

Members in attendance: Steve Oschman (audio/video), Steve Saucerman (audio/video), Jane Amos (audio/video), Lynn Adams (audio/video), Pat Penna (audio/video). Also attending: Diane Huerkamp, Director (audio, video), Sandra Osborn, Deputy Director (audio, video), and Sharon Hicks (audio). Not in attendance: Ashley Duke.

President, Steve Oschman called the meeting to order at 4:05 p.m.

Minutes: Jane Amos made a motion to approve the minutes of the April 6, 2020 meeting as written. Lynn Adams seconded the motion and the motion was approved by Roll Call as follows:

Steve Oschman – Yea	Steve Saucerman – Yea
Jane Amos – Yea	Lynn Adams – Yea
Pat Penna – Yea	

Don Stultz joined the meeting at 4:10 via Zoom (audio, video)

Financial Report: Don Stultz presented the financial report consisting of claims in the amount of \$25,514.64 being paid in the month of April, along with three payrolls totaling \$44,473.67 with liabilities in the amount of \$9,856.58. Don made a motion to approve the Financial Report as presented. Steve Saucerman seconded the motion and the motion was approved by Roll Call as follows:

Steve Oschman – Yea	Steve Saucerman – Yea
Jane Amos – Yea	Lynn Adams – Yea
Don Stultz – Steve	Pat Penna – Yea

Policy Committee Report: Diane Huerkamp reported reviewing the MPL Epidemic/Pandemic Policy approved at the previous April meeting, requesting its extension through the continuation of the Public Health Emergency. This policy continues to pay claims and staff their normal scheduled hours during the time of closure through the end of May. Steve Oschman made a motion to approve the extension of the MPL Epidemic/Pandemic Policy as requested. Jane Amos seconded the motion and the motion was approved by Roll Call as follows:

Steve Oschman – Yea	Steve Saucerman – Yea
Jane Amos – Yea	Lynn Adams – Yea
Don Stultz – Steve	Pat Penna – Yea

Building Committee: No Report

Technology Committee: No Report

Evaluation Committee: No Report

Old Business: None

New Business: Librarian's Report

Although no Librarian's Report was submitted in print, Diane Huerkamp reported activities and planning meetings in the past month:

- 1) Thanks to Ashley Duke, the Payroll Protection Program for staff payroll was received in the amount of \$74,900. This amount should sustain the employees through the Pandemic. Since we are using 75% + of this loan [1%] for payroll, it qualifies for forgiveness. No payback. Thank you Ashley!
- 2) The Management Team, consisting of Sandra Osborn, Megan Edwards, Bill Buckley, Emily Fleisher, and Diane, have been meeting weekly via Zoom in planning the "soft opening" of the Library. Curb-Side services will begin Mid-May and an Emergency Plan will be followed closely to ensure the safety of all staff and clients. Sandra briefly described the curb-side procedures. All returned items will be for a 72 hour period prior to re-shelving. All working staff will be gloved and masked at all times.
- 3) Special acknowledgement was given to Pat Penna for her decision to remain on the Board of Trustees for another year prior to her family's decision to retire to Florida in the spring of 2021. Special "Thank You's" to the Board of Trustees from three members of staff were read: Molly May, Emily Fleisher and Bob Gilliland.

Adjournment:

Steve Oschman moved to adjourn the meeting at 4:45, seconded by Pat Penna. The next scheduled meeting is Monday, June 8, 2020 at 4:00 p.m.

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Jane Amos, Secretary

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Steve Oschman, President

Respectfully submitted, Sharon Hicks 5-4-2020