

Mooreville Public Library  
Board of Trustee Meeting  
June 1, 2020

Members in attendance: Steve Oschman, Steve Saucerman, Don Stultz,, Lynn Adams , Pat Penna.  
Not in attendance: Ashley Duke, Jane Amos. Also attending: Diane Huerkamp, Director, Sandra Osborn, Deputy Director, and Sharon Hicks, Business Manager.

President, Steve Oschman, called the meeting to order at 4:06 p.m.

Minutes: Pat Penna made a motion to approve the minutes of the May 4th meeting as written. Lynn Adams seconded the motion and the motion was approved unanimously.

Financial Report: Don Stultz made a motion to approve the Financial Report of all claims submitted in May in the amount of \$257,839.67, with two payrolls totaling a gross of \$30,998.40 and liabilities in the amount of \$6,991.86. He explained the higher than usual monthly expense as a bond payment in the amount of \$233,500.00 being paid. Pat Penna seconded the motion and the motion was approved unanimously.

Diane Huerkamp presented the proposed 2021 Operating, Lease Rental, LIRF and Rainy Day Budgets.

Policy Committee:

Diane Huerkamp submitted a previously approved pandemic policy for changes. The Staff & Public Health and Safety Procedures During Pandemic policy, adding the word Public to the title, 6' foot social distancing and suggested wearing of masks was requested. After a lengthy discussion, the Board approved a change in the policy: Lynn Adams made a motion to approve the changed policy to require masks being worn at all times for ensure the health and safety of the staff, the facility, and the patrons we serve. Pat Penna seconded the motion and the motion was unanimously approved.

Librarian's Report:

Diane Huerkamp suggested members review the Librarian's Report for information concerning the Building, Technology and Evaluation Committees. She reported scheduled events for the Summer Reading Program which began today including virtual programs for all ages with no in-house programs this summer.

Sandra Osborn recapped the Curb-Side service currently being offered. The Library started the service on May 16 operating two 4-hour services on Tuesdays and Thursdays, and one 4-hour service on Saturdays. To date 193 patrons utilized this service with 713 items being distributed.

Adjournment:

Diane Huerkamp requested the next meeting previously scheduled for July 8 be changed to Monday, July 13 for personal reasons. The Board agreed.

Steve Saucerman moved to adjourn the meeting. The move was seconded by Lynn Adams. The meeting was adjourned at 5:30 p.m.

Respectfully submitted, Sharon Hicks 6-1-2020

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Jane Amos, Secretary

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Steve Oschman, President