

Mooresville Public Library  
Board of Trustee Meeting  
July 13, 2020

Members in attendance: Steve Oschman, Steve Saucerman, Don Stultz,, Lynn Adams , Jane Amos, and Pat Penna. Not in attendance: Ashley Duke. Also attending: Diane Huerkamp, Director, Sandra Osborn, Deputy Director, and Sharon Hicks, Business Manager.

President, Steve Oschman, called the meeting to order at 4:02 p.m. and requested that the meeting begin with The Pledge of Allegiance.

Minutes: Jane Amos made a motion to approve the minutes of the June 1st meeting as written. Don Stultz seconded the motion and the motion was approved unanimously.

Financial Report: Don Stultz read the Financial Report for the month of June asking for approval of all claims submitted in the amount of \$30,533.32, with two payrolls totaling a gross of \$24,414.16 and liabilities in the amount of \$7,652.47. Pat Penna made a motion to approve the Financial Report, the motion was seconded by Lynn Adams and was approved unanimously.

The presentation of the 2021 proposed Operating budget was on the agenda. Diane Huerkamp mentioned receiving a 4.2% cap for the 2021 budget which is normally 3% . For this reason the Budget is being re-visited with more appropriation to the Rainy Day fund. The 2021 Budget will be presented at the August 3<sup>rd</sup> meeting.

Policy Committee:

Diane Huerkamp presented a first reading of the proposed MPL Background Check Policy. This Policy will need to be adopted no later than October 31, 2020.

Building Committee:

Steve Saucerman questioned whether the basement is having water issues. Diane Huerkamp responded some water is evident on the north wall but carpet remnants need to be moved and or discarded. She said she has discussed a possible move of the items with Mark Mauck, and she may contact Marian Adams to do the removal.

Technology Committee:

Steve Oschman referred to the Librarian's Report and made a comment that our IT Manager, Rex Burton, seems to be very busy. He also asked if the new website is finished. Sandra Osborn commented the website is complete and the she and Bill Buckley have been trained in its use.

Diane Huerkamp reported our Library is the first in the nation to have a touchless self check. She also mentioned she is requesting funds through the county for a CARES ACT reimbursement to help with COVID 19 expenses which have, so far, exceeded \$10,000.

Evaluation Committee:

No report

Old Business:

Diane Huerkamp briefly described statistics from March through the end of June, 2020.

New Business:

Steve Oschman announced the retirement of Sharon Hicks, Business Manager, effective July 31, 2020. The Board was disappointed but wished and thanked Sharon for her many contributions and years as MPL's Business Manager.

Adjournment:

Steve Oschman moved to adjourn the meeting. The move was seconded by Jane Amos. The meeting was adjourned at 4:46 p.m.

Respectfully submitted, Sharon Hicks 7-13-2020

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Jane Amos, Secretary

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Steve Oschman, President