

Board of Trustee Meeting
December 30, 2020

Members in attendance: Steve Saucerman, Don Stultz, Ashley Duke, and Lynn Adams.

Not in attendance: Steve Oschman and Jane Amos.

Also attending: Representing the staff was Diane Huerkamp - Executive Director, Sandra Osborn - Deputy Director, and Steve Wakolbinger - Business Manager.

Vice President- Steve Saucerman, called the meeting to order at 9:00 a.m.

Secretary's Report:

- NO REPORT

Financial Committee:

- Don Stultz presented the claims for the month of December 2020 in the amount of \$ 29,243.31, with two payrolls totaling \$18,383.46 and liabilities in the amount of \$8,917.45. Don Stultz made a motion to approve all December claims and payrolls, as submitted. The motion was seconded by Lynn Adams and was approved unanimously.
- Diane Huerkamp presented the 2020/payable / 2021 Encumbrance and explained that the Encumbrance was for purchases from the General Operating Fund not yet received nor billed, and the 2020 funds would be transferred to the 2021 General Operating Fund to pay for those purchases. Don Stultz made a motion to approve the 2021 Encumbrance Request, Ashley Duke seconded the motion and the motion carried unanimously.
- Steve Wakolbinger offered an Adjusting Journal Entry Resolution, to reconcile the Operating Cash Account. He stated that different people spent several hours attempting to find this difference, without success. Don Stultz noted that this amount of \$34.84 was an unreconciled amount from last March bank reconciliation and this amount has been carried ever since (otherwise the bank reconciliations have been in balance). Don Stultz also noted this amount may have been part of the CPA firm Baker Tilly Municipal Advisors' recommended adjustment last March. Ashley Duke made a motion to accept the Journal Resolution presented as described. Don Stultz seconded the motion. The motion unanimously carried.

Policy Committee:

- Steve Wakolbinger presented a new Public Employees Retirement Fund option called "My Choice" and explained the new option. The key difference in the "My Choice" option is the employee is vested 20% each year in the first 5 years, as opposed to the current option of "PERF Hybrid" where vesting is reached after 10 years of service. Ashley Duke commented that this should aid in recruitment of new full time employees. Ashley Duke made a motion to adopt The Public Employees Retirement Fund as presented. Lynn Adams seconded the motion and the motion was approved unanimously.

Building Committee:

- NO REPORT

Technology Committee:

- NO REPORT

Evaluation Committee:

- NO REPORT

Old Business:

- The Board made additional recommendations for a potential Board candidate replacement (to replace Pat Penna). Diane Huerkamp will be contacting them to assess their interest at being a Member at Large (appointed by the Mooreville Consolidated School Corporation).

New Business:

- Diane Huerkamp presented a Slate of Officers for 2021:
 - President: Steve Saucerman,
 - Vice President: Lynn Adams
 - Treasurer: Ashley Duke
 - Secretary: Jane Amos
- A motion to nominate and elect the 2021 Officers will be made at the January 2021 meeting.
- Note: Lynn Adams only agreed to serve as Vice President on the condition she would not become President when the President steps down (as is normally the case).
- Diane Huerkamp offered that our attorney, Jeffrey Halbert, make a motion to dismiss the open case against the Library, by Gemini Farnsworth. (Note: Later the court did not believe a hearing was necessary after reading our motion and brief. The case has now been dismissed with prejudice!)

Adjournment:

Steve Saucerman asked for a motion to adjourn the meeting at 9:30. Lynn Adams made the motion to adjourn the meeting, seconded by Ashley Duke and the motion was approved.

The next scheduled meeting is Monday, January 11 at 4:00 p.m.

Respectfully submitted by Steve Wakolbinger, December 30, 2020.

Jane Amos, Secretary

Steve Oschman, President