Policy for the Use of the Internet and Other Technology :

(Reviewed & Revised, June, 2021)

THE LIBRARY RETAINS THE RIGHT TO DENY LIBRARY PRIVILEGES TO ANY PERSON WHO DISREGARDS ANY PART OF THESE POLICIES.

A. LEGAL AND ETHICAL USE OF COMPUTING RESOURCES

<u>Legal and Ethical Use</u>
Computing resources may be used for only legal and ethical purposes by the public and staff. Examples of unacceptable purposes include, but are not limited to, the following:

- Damage to equipment, software or data.
- Violation of computer system security.
- Unauthorized use of computer accounts, access codes or network identification numbers.
- Overuse of connect time, printing facilities or processing capacity.
- Overuse of interactive network utilities.
- Use of computer facilities in ways that unnecessarily impede the computing activities of others.
- Violation of software license agreements.
- Violation of network usage policies and regulations.
- Unauthorized copying of copyright-protected material.
- Use of sounds and visuals that might be disruptive to others.
- Disruption or unauthorized monitoring of electronic communications.
- Harassment or libel.
- Use of any computing resource in an irresponsible manner.

<u>Limitation of Liability</u>
All patrons who wish to use the library's computer equipment are required to read and accept the Internet and other technology statement presented during sign-on.

B. POLICY ON USE OF ALL COMPUTERS, INCLUDING THOSE ALLOWING ACCESS TO CD-ROMS ON THE LOCAL AREA NETWORK

1. Computer use is available to all library users who have a current library card and are in good standing with the library. A child under the age of 14 must have a parent or guardian (over the age of 18) present to assist with using the computer and observing this policy.
2. No reservations will be taken. Computer use is on a "first-come, first-served" basis.
3. The user cannot bring "foreign" software for use on the computer.

4. Documents cannot be downloaded and/or stored on the computer's hard drive or on disks in the computer's floppy drive.
5. Computer settings and configuration cannot be changed.
6. The patron will be charged for print-outs. Prices are posted at each print station.

C. POLICY ON COMPUTERS USED FOR APPS AND OTHER TASKS

1. Computer use is available to all library users who have a current library card and are in good standing with the library. A child under the age of 14 must have a parent or guardian (over the age of 18) present to assist with using the computer and observing this policy.
2. Users are required to log-in once they accept the library's Internet and other technology policy.
3. No reservations will be taken.
4. The user cannot bring "foreign" software for use on the computer. Only software already on the computer's hard drive can be used.
5. Documents cannot be downloaded and/or stored on the computer's hard drive.
6. Computer settings and configuration cannot be changed.
7. The computer user should be aware of computer viruses and other destructive computer elements and take steps to avoid being a victim or unwitting distributor of these processes. The library assumes no liability for any loss or damage.
8. While the library staff will assist whenever possible, staff assistance is limited..
9. The patron will be charged for print-outs. Prices are posted at each print station.
10. The library is not responsible for damage or any contents extracted to media.

D. INTERNET POLICY

Mooresville Public Library
Policies for Use of the Internet and Other Technology

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INTERNET POLICY

Eligible Patrons
Internet searching is available to all library users who have a current library card and are in good standing with the library. A child under the age of 15 must have a parent or guardian present (over the age of 18) to assist with using the computer and observing this policy.

Staff Assistance
The library staff can assist users in basic searching techniques. Lengthy searches, interpretation of obtained information and decisions about the validity of the information are

the responsibility of the user. The library claims no verification of information obtained through the Internet.

Time Limit/Registration
1. Patrons may use the Internet for up to a three-hour time limit. The time will be extended only if other patrons are not waiting to use the Internet.
2. Users are required to sign in before using the Internet. No reservations will be taken. Computer use is on a "first-come, first-served" basis.

E-Mail
Any e-mail received and/or saved on the public Internet computers will be automatically deleted upon log-out.

Other Regulations for Acceptable Use
1. Computer settings and configuration cannot be changed.
2. The user cannot bring "foreign" software for use on the computer.
3. The user cannot transmit or receive inappropriate material in violation of federal, state, or local regulations. Illegal acts involving library computers may be subject to prosecution by local, state or federal authorities.
4. Copyrighted material cannot be obtained for the purpose of resale or distribution.

Disclaimer
Because the Internet is a global electronic network, no state or county controls its content or users. The Internet and its available resources may contain controversial materials. The library cannot censor access to material nor protect users from offensive information. Parents of minor children must assume responsibility for their children's use of the Internet through the library's connection.

The library staff cannot control the availability of information links, which often change rapidly and unpredictably. Not all sources on the Internet provide accurate, complete or current information. Users need to use good judgment in questioning the validity of information.

The Mooresville Public Library assumes no responsibility for any direct or indirect damages arising from use of its World Wide Web server or its connections to other Internet services.

Cost for print-outs
The patron will be charged for print-outs. Prices are posted at each print station.

Problems in Transmission
The library is not responsible for down time, delays in accessing a site or delays in transmission of data.