



Temporary Addendum to Employee Sick Leave Benefit

Effective January 1, 2021

The Mooresville Public Library Board of Trustees will evaluate this plan on a quarterly basis through the end of the public health crisis. Any specific Federal or State legislation enacted subsequent to the effective date of this plan requiring the provision of specific leave benefits to employees as a result of COVID-19 will supersede this plan.

All Mooresville Public Library employees are eligible who have been employed for at least 30 days prior to their request.

Emergency Paid Sick Leave

An eligible employee scheduled but unable to work [or telework] as a result of any of the following reasons is eligible for paid leave benefits:

1. The employee is subject to a federal, state, or local quarantine or isolation order related to COVID-19.
2. The employee has been advised by a health care provider to self-quarantine due to concerns related to COVID-19.
3. The employee is experiencing symptoms of COVID-19 and seeking a medical diagnosis.
4. The employee is caring for an individual who is subject to either number 1 or 2 above, or has had close contact with a test positive COVID-19.

Paid Leave Entitlements

- A qualified employees is eligible for up to **10 days** [80 hours for full-time, or a part-time employee's two-week equivalent] of paid sick leave based on their regular rate of pay during the provision time of January 1, 2021-May 3, 2021.

Supporting documentation that may be requested:

- Document by a healthcare provider
- Test results from COVID-19 testing

- Federal, state or local quarantine or isolation order related to COVID-19

Approved by the Mooresville Public Library Board of Trustees

NAY:

AYE:

Attest: Board Secretary

Date: