

Board of Trustee Meeting  
Bonita Marley Community Room  
April 5, 2021

**Members in attendance:** Steve Saucerman, Lynn Adams, Ashley Duke, Jane Amos, Don Stultz and Debbie Schneider.

**Not in attendance:** Steve Oschman.

**Also attending:** Representing the staff was Diane Huerkamp - Executive Director, Sandra Osborn - Deputy Director, and Steve Wakolbinger - Business Manager.

**Secretary's Report:**

- Minutes of March 1, 2021 meeting were presented for approval. A motion to approve the minutes as written was made by Jane Amos. Lynn Adams seconded the motion and the motion was unanimously carried.

**Financial Committee:**

- Steve Wakolbinger summarized the claims for the month of March 2021 in the amount of \$41,905.71, plus three payrolls totaling \$43,362.11 and liabilities in the amount of \$14,607.58. Don Stultz made a motion to approve all March claims and payrolls as submitted. Lynn Adams seconded the motion and the motion was approved unanimously.

**Policy Committee:**

1. Diane Huerkamp requested a motion to review and update *Epidemic/Pandemic Policy* with Temporary Addendum to Employee Sick Leave Benefits extension January 1, 2021 – September 30, 2021. Don Stultz made a motion to approve as written. The motion was seconded by Ashley Duke and was approved unanimously.
2. Don Stultz made a motion to approve the *Mooreville Public Library Emergency Closure*. (There were no change to the policy.) Ashley Duke seconded the motion and the motion was unanimously approved.
3. Don Stultz requested a motion to make available the Community Room and Study Rooms B & C, with limited occupancy guidelines, effective May 1, 2021. A motion to approve was made by Ashley Duke. Don Stultz seconded the motion and the motion was unanimously carried.
4. Don Stultz requested a motion to approve changing the quarantine of incoming materials from 72 hours to 24 hours effective May 1, 2021. A motion to approve was made by Ashley Duke. The motion was seconded by Jane Amos and was approved unanimously.
5. Don Stultz made a motion to continue to require all visitors and staff to wear mask properly until the Board and Management deems it safe to lift this personal protection equipment. Ashley Duke seconded the motion and the motion was unanimously carried.

**Building Committee:**

- Steve Saucerman referenced a number of items on page 5 of the Librarian's Report.

**Technology Committee:**

- Diane Huerkamp referenced a number of items on page 5 of the Librarian's Report

**Evaluation Committee.**

- NO REPORT

**Old Business:**

- NO REPORT

**New Business:**

- The 1st Quarter PLAC Report was signed by President Steve Saucerman and Director Diane Huerkamp.
- Diane Huerkamp and Sandra Osborn summarized a number of items in the Librarian's Report.

**Adjournment:**

Steve Saucerman requested a motion to adjourn the meeting at 4:51 p.m. A motion to adjourn the meeting was made by Don Stultz, seconded by Lynn Adams and the motion was approved.

The next meeting will be held on Monday, May 3, 2021, 4:00 p.m.

Respectfully submitted by Steve Wakolbinger, April 5, 2020.

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Jane Amos, Secretary

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Steve Saucerman, President