

Board of Trustee Meeting
Bonita Marley Community Room
September 13, 2021

Members in attendance: Steve Saucerman, Lynn Adams, Jane Amos, Don Stultz, Steve Oschman and Debbie Schneider.

Not in attendance: Ashley Duke

Also attending: Representing the staff was Diane Huerkamp - Executive Director, Sandra Osborn - Deputy Director, and Steve Wakolbinger - Business Manager.

Vice President- Lynn Adams opened the meeting at 4:03 pm with the Pledge of Allegiance. There was a quorum with six (6) members present.

Public Inquiry/Comments:

- None

Secretary's Report:

- Minutes of August 2, 2021 meeting were presented for approval. Jane Amos made a motion to approve the minutes, as written. The motion was seconded by Debbie Schneider and it was carried unanimously.

Financial Committee:

- Steve Wakolbinger summarized the claims for the month of August 2021 in the amount of \$32,832.79, plus two payrolls totaling \$18,286.84 and payroll liabilities in the amount of \$9,675.00. Don Stultz made a motion to approve the Financial Report as submitted. Jane Amos seconded the motion and the motion was approved unanimously.
- Diane Huerkamp requested a motion to approve the 2022 Budgets: Operating, Lease Rental, LIRF and Rainy Day Funds. Jane Amos made a motion to approve, Steve Oschman seconded the motion and the motion carried unanimously.

Policy Committee:

- Diane Huerkamp presented a new Fine Free policy and asked the board to adopt it, effective 10/1/21. Don Stultz made a motion to approve the new policy as written. The motion was seconded by Jane Amos and was approved unanimously.

Building Committee:

- Steve Saucerman provided an update on the Heapy project, which is funded by an AES Recommissioning grant.
- Diane Huerkamp and Sandra Osborn are in the process of obtaining bids for 2022: Pest Control, Lawn Care & Snow Removal, HVAC PMs, Health & Property Insurance, Winterization of irrigation and fountain.

- Diane Huerkamp is also obtaining bids for the removal of several dead trees plus the roots. She requested a motion to allow the Building Committee to authorize the Executive Director to move forward, once the bids are reviewed. Lynn Adams made a motion to approve, Jane Amos seconded the motion and the motion carried unanimously.

Technology Committee:

- Diane Huerkamp and Steve Oschman referenced a number of items on page 6& 7 of the Librarian's Report.
- Steve Oschman made a motion to upgrade and purchase 21 Polycom VoIP telephones at \$105 each. (Totaling \$2,205 plus S&H). The motion was seconded by Don Stultz and was approved unanimously.

Evaluation Committee.

- Don Stultz referenced a number of items on page 9 of the Librarian's Report.

Old Business:

- Diane Huerkamp updated the Board on the meeting with the Mooresville Town Council, where she presented the 2022 proposed Budget.

New Business:

- Diane Huerkamp and Sandra Osborn summarized a number of items in the Librarians Report.

Adjournment:

Steve Saucerman adjourned the meeting at 4:52 p.m.

The next Board meeting will be held on October 4, 2021, at 4:00 p.m.

Respectfully submitted by Steve Wakolbinger, September 13, 2021.

Jane Amos, Secretary

Steve Saucerman, President