

Board of Trustee Meeting
Bonita Marley Community Room
November 1, 2021

Members in attendance: Steve Saucerman, Lynn Adams, Jane Amos, and Debbie Schneider.

Not in attendance: Ashley Duke, Don Stultz, and Steve Oschman

Also attending: Representing the staff was Diane Huerkamp - Executive Director, Sandra Osborn - Deputy Director, and Steve Wakolbinger - Business Manager.

President- Steve Saucerman opened the meeting at 4:00 pm with the Pledge of Allegiance. There was a quorum with four (4) members present.

Public Inquiry/Comments:

- None

Secretary's Report:

- Minutes of October 4, 2021 meeting were presented for approval. Jane Amos made a motion to approve the minutes, as written. Debbie Schneider seconded the motion and it was carried unanimously.

Financial Committee:

- Steve Wakolbinger summarized the claims, for the month of October 2021, in the amount of \$25,917.38, plus two payrolls totaling \$18,098.96 and payroll liabilities in the amount of \$9,646.8. Lynn Adams made a motion to approve the Financial Report as submitted. Jane Amos seconded the motion and the motion was approved unanimously.
- Diane Huerkamp requested a motion to renew Health Insurance with Circle City Insurance for full time eligible MPL employees. Debbie Schneider made a motion to approve, Lynn Adams seconded the motion and the motion carried unanimously.
- Financial Building Committee will meet November 29, 2021 @ 11 AM.

Policy Committee:

- Policy Committee will meet November 18, 2021 @ 10 AM
- After a lengthy discussion, Diane Huerkamp proposed the following COVID-19 procedures:
 1. Quarantine of materials: Discontinue quarantine effective immediately, a study indicates that it is an airborne transmission and surfaces aren't notorious for spreading the virus.
 2. Study Rooms and Community Room: No Capacity changes in lab. The Community Room will increase capacity to 50. Study Rooms will remain a capacity of 2.

3. Donations for FOL: Continue but no quarantine needed.
4. Programming: The Library will continue to offer both a hybrid and virtual Programming as prepared by the youth services team.
5. Masks: Mandated through at least December 6 until the next Board meeting, when they will reviewed the policy again.

Building Committee:

- Building Committee will meet November 10, 2021 @ 10 AM.

Technology Committee:

- A number of projects have been delayed due to items on backorder.
- Technology Building Committee will meet November 5, 2021 @ 10 AM

Evaluation Committee.

- Evaluation Building Committee will meet November 10, 2021 @ 2 PM

Old Business:

- None

New Business:

- Diane Huerkamp informed the Board Ethan Shepard has resigned effective October 29, 2021.
- Diane Huerkamp and Sandra Osborn summarized a number of items in the Librarians Report.

Adjournment:

Steve Saucerman adjourned the meeting at 4:40 p.m.

The next Board meeting will be held on December 6, 2021, at 4:00 p.m. and December 30, 2021, at 9:00 a.m.

Respectfully submitted by Steve Wakolbinger, November 1, 2021.

Jane Amos, Secretary

Steve Saucerman, President