

Board of Trustee Meeting
Bonita Marley Community Room
February 7, 2022

Members in attendance: Steve Saucerman, Lynn Adams, Steve Oschman , Don Stultz, and Debbie Schneider

Not in attendance: Ashley Duke, and Jane Amos

Also attending: Representing the staff was Diane Huerkamp - Executive Director, Sandra Osborn - Deputy Director, and Steve Wakolbinger - Business Manager.

President- Steve Saucerman called the meeting to order at 4:02 p.m. There was a quorum with four (4) members present.

Public Inquiry/Comments:

- None

Secretary's Report:

Minutes of January 10, 2022 meeting were presented for approval. A motion to approve the minutes as written, was made by Lynn Adams. Debbie Schneider seconded the motion and the motion was unanimously carried.

Financial Committee:

- Steve Wakolbinger presented the claims for the month of January 2022 in the amount of \$ 43,611.99, plus two payrolls totaling \$ 15,528.88 and payroll liabilities in the amount of \$ 8,504.07. Lynn Adams made a motion to approve all January claims and payrolls as submitted. The motion was seconded by Debbie Schneider and was approved unanimously.
- Steve Saucerman requested a motion to approve the transfer of \$2,298.77 from LIRF Savings to LIRF Appropriate.

Policy Committee:

- Diane Huerkamp discussed the continued rise in COVID-19 cases and presented her recommendation with the results of the staff survey. She recommended we continue with COVID-19 procedures until the March 7, 2022 Board Meeting, when it will be reviewed again. Don Stultz made a motion to continue with COVID-19 procedures, the motion was seconded by Lynn Adams. The motion was passed unanimously.
- Policy Committee will meet in March.

Building Committee:

- Building Committee Meeting is scheduled for February 9 at 2:00pm.
- See Librarian's Report page 5.

Technology Committee:

- Technology Committee Meeting has been tentatively rescheduled for March 4.
- See Librarian's Report page 5.

Evaluation Committee.

- Technology Committee will meet in March.
- See Librarian’s Report page 6.

Old Business:

- The current Board Advisory Committees Members are:

Building & Grounds

Steve Saucerman, Chair
Don Stultz
Debbie Schneider
Staff: Diane Huerkamp & Sandra Osborn

Gifts & Memorials

Lynn Adams, Chair
Jane Amos
Ashley Duke
Staff: Diane Huerkamp

Evaluations/Strategic Planning

Don Stultz, Chair
Steve Saucerman
Debbie Schneider
Staff: Diane Huerkamp & Sandra Osborn

Policy Committee

Don Stultz, Chair
Jane Amos
Lynn Adams
Staff: Diane Huerkamp Bill Buckley

Finance Committee

Ashley Duke, Chair
Steve Saucerman
Don Stultz
Staff: Diane Huerkamp & Steve Wakolbinger

Technology Committee

Steve Oschman, Chair
Jane Amos
Open
Staff: Diane Huerkamp & Rex Burton

New Business:

- Steve Oschman signed his Conflict of Interest Disclosure Statement, due to his ownership of Telemagen, which does business with the Library.
- After a lengthy discussion on the pro and cons of holding this year’s TriKappa Art Show, the Board approved holding the TriKappa Art Show in April with certain COVID-19 guidelines developed by Diane Huerkamp. (Including canceling the show should the number of COVID-19 case rise.)
- Diane Huerkamp and Sandra Osborn summarized a number of items in the Librarians Report.
- Diane Huerkamp provided a legislation update and how the new proposed legislation could affect Libraries.

Adjournment:

Steve Saucerman adjourned the meeting at 5:05 pm. .

The next scheduled meeting is Monday, March 7 at 4:00 p.m.

Respectfully submitted by Steve Wakolbinger, February 7, 2021.

Debbie Schneider, Secretary

Steve Saucerman, President