



Board of Trustee Meeting  
Bonita Marley Community Room  
July 11, 2022

**Members in attendance:** Steve Saucerman, Lynn Adams, Ashley Duke, Debbie Schneider, and Don Stultz.

**Not in attendance:** Steve Oschman and Jane Amos

**Also attending:** Representing the staff was Diane Huerkamp - Executive Director, Sandra Osborn - Deputy Director, Whitney Woody - Director of Youth Services, and Steve Wakolbinger - Business Manager.

**Guest:** None

**President- Steve Saucerman** opened the meeting with the Pledge of Allegiance at 4:07 p.m. There was a quorum with five (5) members present.

**Public Inquiry/Comments:**

- None

**Secretary's Report:**

- Minutes of June 6, 2022 meeting were presented for approval. A motion to approve the minutes, as written, was made by Lynn Adams. Ashley Duke seconded the motion and the motion was carried unanimously.

**Financial Committee:**

- Ashley Duke presented the claims for the month of June 2022, in the amount of \$ 279,844.38, plus two payrolls totaling \$ 18,242.93 and payroll liabilities in the amount of \$ 9,845.48. Ashley Duke made a motion to approve all June claims and payrolls as submitted. The motion was seconded by Debbie Schneider and it was unanimously approved.
- Financial Committee Meeting met July 11<sup>th</sup>.
- Diane Huerkamp presented and (the Financial Committee reviewed) the following proposed 2023 Budgets for:
  - Operating - \$1,83,824
  - Lease Rental- \$518,000
  - Rainy Day - \$80,000
  - LIRF - \$15,000
  - Total - \$1,619,985

This represents an approximately 4.5% increase for the prior year Budget. The Grow Income Quotient for 2022 was 5%, the highest in 20+ years.

**Policy Committee:**

- Policy Committee met on June 21, 2022

- Policy Committee recommends a motion to adopt changes as presented to the following policies:
  1. Inactive Status/Job Abandonment
  2. Temporary Addendum to Employee Sick Leave benefits COVID
  3. Staff Development and Continuing Education
  4. Timekeeper
  5. Firearms policies

A motion to approve the above policies, as written, was made by Lynn Adams. Ashley Duke seconded the motion and the motion was carried unanimously.  
The Health Insurance policy was tabled for review/ modification.

### **Building Committee:**

- Building Committee met on June 15, 2022
- See Librarian's Report page 5.

### **Technology Committee:**

- See Librarian's Report page 4 & 5.
- 4 AWE youth computers need to be declared surplus; new AWE equipment was purchased with the Cook Savings fund. A motion to surplus the following 4 (8 year old) AWE youth computers with serial numbers:
  1. MXL8361W41
  2. MSAA75GAS0102774
  3. MSAA75GAS0102764
  4. MSAA75GAS0102772

Don Stultz made a motion to approve the surplus of the youth computers. Ashley Duke seconded the motion and was unanimously approved.

- A motion to adopt the MPL 2022-2025 Technology Plan was made by Don Stultz. Ashley Duke seconded the motion and the motion was carried unanimously.
- A motion to join the Indiana State Library Consortium for Public Library internet Access - for E-Rate funding for 2023-2024 was made by Lynn Adams, Ashley Duke seconded the motion and was unanimously approved.

### **Evaluation Committee:**

- No Report
- Evaluation Committee will met on July 13<sup>th</sup> at 10:00am.

### **Old Business:**

- No Report - Diane Huerkamp still investigating a retreat for Board, staff & FOL.

- The end of October, a Stargazing at the Link Observatory, is being planned.

**New Business:**

- Diane Huerkamp, Sandra Osborn and Whitney Woody summarized a number of items in the Librarians Report.
- The 2<sup>nd</sup> Quarter PLAC Report was signed by President Steve Saucerman and Director Diane Huerkamp.
- Summer Reading Program continues until July 29<sup>th</sup>.
- The Whalemobile was a big success.
- Projects that Diane is working on:
  1. ARAP Grant finalized
  2. Library Crawl event the month of September
  3. Indiana Legal Assistance Housing Kiosk
  4. Vehicle Charging Station
  5. Youth & Caregivers' Resource Expo July 30 from 9-noon with Sandra, Megan and Diane
  6. Kurt Vonnegut museum passes for circulation.
  7. Indiana Historical Society passes for circulation
  8. Advertising for a 22-25 hour P/T Children's Associate
  9. CFMC is no longer in contract with the Kendrick Foundation, Inc.

**Adjournment:**

- Steve Saucerman adjourned the meeting at 4:55 pm. .
- The next scheduled meeting is Monday, August 1<sup>st</sup> at 4:00pm

Respectfully submitted by Steve Wakolbinger, July 11, 2022.

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Debbie Schneider, Secretary

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Steve Saucerman, President