

Board of Trustee Meeting  
Bonita Marley Community Room  
September 12, 2022

**Members in attendance:** Steve Saucerman, Lynn Adams, Debbie Schneider, Don Stultz, and Jane Amos.

**Not in attendance:** Steve Oschman and Ashley Duke

**Also attending:** Representing the staff was Diane Huerkamp - Executive Director, Sandra Osborn - Deputy Director, Whitney Woody - Director of Youth Services, and Steve Wakolbinger - Business Manager.

**Guest:** None

**President- Steve Saucerman** opened the meeting with the Pledge of Allegiance at 4:02 pm. There was a quorum with five (5) members present.

**Public Inquiry/Comments:**

- None

**Secretary's Report:**

- Minutes of August 1, 2022 meeting were presented for approval. A motion to approve the minutes, as written, was made by Debbie Schneider and Don Stultz seconded the motion and the motion was carried unanimously.
- Minutes of August 18, 2022(Public Hearing meeting) were presented for approval. Jane Amos made a motion to approve the motion. The motion was seconded by Lynn Adam and was approved unanimously

**Financial Committee:**

- Steve Wakolbinger presented the claims for the month of August 2022, in the amount of \$34,195.20, plus three payrolls totaling \$27,831.80 and payroll liabilities in the amount of \$14,815.98. Don Stultz made a motion to approve all August claims and payrolls as submitted. The motion was seconded by Debbie Schneider and it was unanimously approved.
- The Financial Committee is meeting on Monday, September 26<sup>th</sup> to review the financial statements of the library and discuss options to protect from future threats of bank fraud.

**Policy Committee:**

- The Policy Committee is meeting on September 20, to review two policies: Behavior and "Pets" policies
- See Librarian's Report page 5.

**Building Committee:**

- The Building Committee is meeting on September 28<sup>th</sup>.
- See Librarian's Report page 5.

**Technology Committee:**

- The Technology Committee is meeting on September 16<sup>th</sup>.
- See Librarian's Report page 4 & 5.

**Evaluation Committee:**

- The Evaluation Committee is meeting on November 9<sup>th</sup>.
- See Librarian's Report page 6.

**Old Business:**

- November 5<sup>th</sup> – Stargazing at the Link Observatory, with November 12<sup>th</sup> as a rain date.

**New Business:**

- Diane Huerkamp, Sandra Osborn and Whitney Woody summarized a number of items in the Librarians Report.

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**Adjournment:**

- Steve Saucerman adjourned the meeting at 4:52 pm.
- Monday, October 3<sup>rd</sup> at 4:00pm.

Respectfully submitted by Steve Wakolbinger, September 12, 2022.

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Debbie Schneider, Secretary

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Steve Saucerman, President