



Board of Trustee Meeting
Bonita Marley Community Room
December 5, 2022

Members in attendance: Steve Saucerman, Lynn Adams, Debbie Schneider, Don Stultz, Steve Oschman, and Jane Amos.

Not in attendance: Ashley Duke

Also attending: Representing the staff was Diane Huerkamp - Executive Director, Sandra Osborn - Deputy Director, Whitney Woody - Director of Youth Services, and Steve Wakolbinger - Business Manager.

Guest: None

President- Steve Saucerman opened the meeting with the Pledge of Allegiance at 4:05 pm. There was a moment of silence in memory of Beth “on Tuesday” Hensley. There was a quorum with six (6) members present.

Public Inquiry/Comments:

- None

Secretary’s Report:

- Minutes of November 7, 2022 meeting were presented for approval. A motion to approve the minutes, as written, was made by Jane Amos and Don Stultz seconded the motion and the motion was carried unanimously.

Financial Committee:

1. Steve Wakolbinger presented the claims for the month of November 2022, in the amount of \$125,420.83, plus two payrolls totaling \$19,002.83 and payroll liabilities in the amount of \$9,268.59. Don Stultz made a motion to approve all November claims and payrolls as submitted. The motion was seconded by Lynn Adams and it was unanimously approved.
2. Steve Saucerman presented / asked for the adoption of the of 2023 Payroll calendar. Debbie Schneider made a motion to adopt the 2023 Payroll calendar Jane Amos seconded the motion and the motion carried unanimously.
3. A motion was requested to approve two Transfer Fund Resolutions:
 - Transferring \$2,000 from 100-360 Repairs and Maintenance to 100-372 Equipment Rental.
 - Transferring \$20,000 from 100-120 Salary of Assistants to 421-995 Rainy Day Fund.Debbie Schneider made a motion to approve the two Transfer Fund Resolutions, the motion was seconded by Jane Amos. The motion was passed unanimously.
4. Steve Wakolbinger presented a motion to cancel warrants for one check from 2020 (which is currently outstanding). Steve Saucerman tabled the motion until it was researched further.

Policy Committee:

- The Policy Committee next meeting is TBD.
- See Librarian's Report page 7.

Building Committee:

- Steve Saucerman noted that the Dry Suppression project has been completed and the Fire Panel upgrade was finally completed today.
- See Librarian's Report page 5.
- The Building Committee next meeting is TBD.

Technology Committee:

- See Librarian's Report page 6.
- The Technology Committee next meeting is TBD.

Evaluation Committee:

- The Evaluation Committee meeting is TBD.
- See Librarian's Report page 7.

Old Business:

- Surveys: 22 hard copies and 18 online have been received.


New Business:


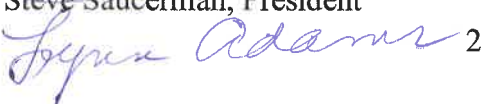
- Diane Huerkamp, Sandra Osborn, and Whitney summarized a number of items in the Librarians Report.
- Diane Huerkamp did a power point presentation highlighting Steve Saucerman 34 years of service.
- Diane Huerkamp also recognized the following for their years of service:
 - Steve Oschman - 12 years.
 - Steve Saucerman - 34 years.

Adjournment:

- Steve Saucerman adjourned the meeting at 5:03 p.m.
- The next Board meeting will be held on December 29, 2022, at 9:00 a.m.

Respectfully submitted by Steve Wakolbinger, December 5, 2022.


Debbie Schneider, Secretary


Steve Saucerman, President
 2