

Board of Trustee Meeting  
Bonita Marley Community Room  
**Minutes from November 6, 2023**

**Members in attendance:** Lynn Adams, Jane Amos, Debbie Schneider, Ashley Duke, Ryan Goodwin, Don Stultz.

**Not in attendance:** Doug McCoy,

**Also attending:** Representing the staff was Diane Huerkamp - Executive Director, Sandra Osborn - Deputy Director, Whitney Gabriel – Director of Youth Services, and Sherri Wilkerson – Bookkeeper.

**Guests:** none

**Presenters:** none

Lynn Adams called the regular November 6, 2023 Board meeting to order, at 4:02 PM.  
A motion to accept the agenda as presented was made by Ryan Goodwin and seconded by Ashley Duke.

**Secretary's Report:**

- Minutes of the October 2, 2023 meeting were presented for approval. **A motion** to approve the minutes, as written, was made by Debbie Schneider and Ryan Goodwin seconded the motion. The motion carried unanimously.

**Financial Committee:**

- Ashley Duke presented the claims for the month of October in the amount of \$60,566.04 and payroll in the amount of \$29,496.11. Ashley Duke made a motion to approve all October 2023 claims and payrolls as submitted. Don Stultz seconded the motion. The motion carried unanimously.
- A motion to adopt a revision of the 2023 Payroll ordinance was made by Ashley Duke and seconded by Jane Amos. The motion carried unanimously.
- A motion to establish and adopt the 2024 General Obligation Bond Fund line in our accounting software '302-900' for the purpose of tracking transactions of this fund was made by Ashley Duke and seconded by Jane Amos. The motion carried unanimously.
- A motion to approve a Transfer Resolution for establishing a balance in the MLS Reimbursement fund '100-128' was made by Ashley Duke and seconded by Ryan Goodwin. The motion carried unanimously.

**Policy Committee:**

- No actions

**Building Committee:**

- A motion to award Waste Management the contract for waste removal in 2024 was made by Ryan Goodwin and seconded by Ashley Duke.
- A motion to award Johnson Melloh Mechanicals the contract for the HVAC PM in 2024 was made by Ryan Goodwin and seconded by Ashley Duke.

- A motion to award Orr Protection the contract for the annual PM and inspections of the Fire Suppression system in 2024 was made by Ryan Goodwin and seconded by Ashley Duke.
- A motion to award Allen Irrigation the contract for the annual start up/shut down in 2024 was made by Ryan Goodwin and seconded by Ashley Duke.
- A motion to award Smithereens Pets Control the contract for 2024 pest control was made by Ryan Goodwin and seconded by Ashley Duke.
- A motion to award Allison Farms the 2024 annual contract for lawn care/snow removal was made by Ryan Goodwin and seconded by Ashley Duke.

**Technology Committee:**

- See Librarian's Report

**Evaluation Committee.**

- No report

**Old Business:**

- Reappointment of Board members

**New Business:**

- See Librarians Report

**Adjournment:**

- Ryan Goodwin moved to adjourn the meeting, seconded by Jane Amos. The meeting was adjourned at 5:15 p.m.
- The next scheduled meetings are on
- Monday, December 4, 2023 at 4:00 PM in the Bonita Marley CR **and**
- **December 28, 2023 at 9:00 am in the Bonita Marley CR**

Respectfully submitted by Sherri Wilkerson, MPL Bookkeeper on November 8, 2023.

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Debbie Schneider, Secretary

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Lynn Adams, President