

# **Mooreville Public Library Citizen's Request for Reconsideration of Library Materials Material Challenge Packet**

## **Overview**

If you question the appropriateness of collection material[s] within the Mooreville Public Library [MPL] collection, make a thorough study of the Materials Challenge Packet before deciding whether or not to pursue a challenge to materials. After a careful review of this packet, if you still think that the item in question should be removed or purchased, complete the 2 following steps:

1. Complete the Request for Reconsideration of Mooreville Public Library Materials form, and
2. Return the completed form to a Manager or Library Director.

When you return the completed Request for Reconsideration of MPL Materials form to the Library Director or Manager, you will be requesting a Materials Challenge Review.

The Library Director will then create an ad hoc committee (called the Materials Review Committee) composed of Library Director, a member of the MPL Board of Trustees, Library professional and paraprofessional staff, to evaluate the challenged item and decide if the item fits the MPL Materials Selection Policy.

The committee will make a decision that the work be purchased, retained, withdrawn, or restricted. This decision will be sent to the Library Director, who will mail you the decision at the mailing address you provided.

If you are not satisfied with the decision of the Materials Review Committee, you may request an appeal to the Library Director by scheduling an appointment. The Library Director will review discuss your appeal (as well as the work of the Materials Review Committee) before making a decision. The Director will decide that the work be purchased, retained, withdrawn, or restricted. The Director will then notify you in writing of the final decision, which will not be subject to further appeal.

***No Library materials will be removed without the review process. Item in question will remain on the shelf and available to Library users until a final decision is made. A title/book will be limited to only two complete request for challenges.***

Updated March 1, 2020. Revised July 10, 2023.

**CITIZEN'S REQUEST FORM  
FOR RECONSIDERATION OF LIBRARY MATERIALS  
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**Citizen's Request for Reconsideration of Library Materials  
Mooreville Public Library  
(Reviewed and adopted March 6, 1995; July 1, 1996)**

1. Author \_\_\_\_\_  Hardcover  Paperback
2. Title \_\_\_\_\_  Video  Audio
3. Publisher, if known \_\_\_\_\_  Other  Art Print
4. In what section of the library is the material located?  
 Adult  Teen  Children's
5. How was the book brought to your attention?
6. Did you read, view or listen to the entire work?
7. What is your objection to the material? Please be specific; cite pages.
8. Is there anything positive about the material?
9. What, in your opinion, is the theme of the material?
10. Do you know what literary critics and reviewers think of this book?
11. What do you feel might be the result of reading this book?
12. For what age group would you recommend this material?

13. In its place, what material would you recommend that would convey a valuable perspective of the subject treated?

14. What do you believe the library should do about this material?

Do not lend it to my child.

Withdraw it from the library.

Return it to the library staff for evaluation.

Other (Please specify.) \_\_\_\_\_

15. Who do you represent?

Yourself

An organization (Please name.) \_\_\_\_\_

Other group (Please name.) \_\_\_\_\_

Signed: \_\_\_\_\_

Print or Type Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_