



Board of Trustee Meeting
Bonita Marley Community Room
Minutes from September 9, 2024

Members in attendance: Lynn Adams, Jane Amos, Ashley Duke, Doug McCoy, Debbie Schneider, and Ryan Goodwin

Not in attendance: Don Stultz and Sherri Wilkerson [Bookkeeper]

Also attending: Representing the staff was Diane Huerkamp - Executive Director, Sandra Osborn - Deputy Director, and Whitney Gabriel – Director of Youth Services.

Guests: none

Jane Amos called the 2025 Public Hearing meeting for the 2025 budgets to order at 4:00 pm. There was discussion regarding the 2025 budgets. No public attended. Jane Amos made a **motion** to adjourn the 2025 Public Hearing meeting at 4:17 PM. Seconded by Ashley Duke.

Jane Amos called the regular September Board of Trustees' meeting to order at 4:18 PM.

- A **motion** to accept the September MPL Board of Trustees' Agenda was made by Ashley Duke and seconded by Debbie Schneider. The motion carried unanimously.

Secretary's Report:

- Minutes of the August 5, 2024 meeting were presented for approval. A **motion** to approve the minutes, as written, was made by Doug McCoy. Debbie Schneider seconded the motion. The motion carried unanimously.

Financial Committee:

- The August claims were presented in the amount of \$34,580.99 and two payrolls in the amount of \$29,977.93 for a grand total of \$64,558.92. Ashley Duke made a **motion** to approve all August 2024 claims and payrolls as submitted. Lynn Adams seconded the motion. The motion carried unanimously.

Policy Committee:

- Jane Amos presented two recommendations to update circulation policies. Ashley Duke made a **motion** to accept the recommended and updated Evergreen Consortium Circulation policy. Ryan Goodwin seconded the motion. The motion carried unanimously.
- Ashley Duke made a **motion** to accept the recommended and updated Evergreen Consortium Patron Record Confidentiality policy. Ryan Goodwin seconded the motion. The motion carried unanimously.

Building Committee:

- Diane presented an updated MPL Owner's Representative contract. Ashley Duke made a **motion** to hire Edwin Douglas McCoy as the MPL Board of Trustees' Owner's Representative

for the 2024-2025 Renovation project. Lynn Adams seconded the motion. The motion carried unanimously.

Technology Committee:

- No report.

Evaluation Committee:

- No Report

Old Business:

- No Report

New Business:

Renewal of general insurance policy for liability/ property, D&O, Worker's Comp, & other

- A **motion** was made by Ashley Duke to continue with Morgan Insurance Group for our EMC Package [liability and coverage for library property and contents] at **\$13,518-** an **increase** of \$855.00. Seconded by Ryan Goodwin. The motion carried unanimously.
- A **motion** was made by Ashley Duke to continue with Morgan Insurance Group for our Directors and Officers Coverage at **\$2,220-** an increase of \$18.00. Seconded by Ryan Goodwin. The motion carried unanimously.
- A **motion** was made by Ashley Duke to continue with Morgan Insurance Group for our volunteer accident coverage at **\$300.00-** no change to fees. Seconded by Ryan Goodwin. The motion carried unanimously.
- A **motion** was made by Ashley Duke to continue with Morgan Insurance Group for our Workers 'Comp at **\$965.00-** an increase of \$29.00. Seconded by Ryan Goodwin. The motion carried unanimously.

A total of \$17,003.

- A **motion** was made by Ashley Duke to proceed with an Additional Appropriation of \$22,374.00, for our debt services fund. The motion was seconded by Debbie Schneider. The motion carried unanimously.

Adjournment:

- Ashley Duke moved to adjourn the meeting seconded by Debbie Schneider. The motion carried unanimously. The meeting was adjourned at 5:02 pm.
- The next scheduled meetings are on:
 - **Monday October 7, 2024 4:00 in the Bonita Marley Community Room.**
 - **Monday November 4, 2024 4:00 in the Bonita Marley Community Room.**
 - **Monday, December 2, 2024 4:00 in the Bonita Marley Community Room**
 - **Thursday, December 27 9:00 AM in the Bonita Marley Community Room**



Respectfully submitted by Diane Huerkamp, MPL Executive Director on September 9, 2024

Deborah Schneider

Debbie Schneider, Secretary

Jane Amos

Jane Amos, President

