

Board of Trustee Meeting
Bonita Marley Community Room
Minutes from December 2, 2024

Members in attendance: Jane Amos, Lynn Adams, Ashley Duke, Ryan Goodwin, Doug McCoy, and Debbie Schneider.

Not in attendance: Don Stultz

Also attending: Representing the staff was Diane Huerkamp - Executive Director, Sandra Osborn - Deputy Director, and Sherri Wilkerson – Bookkeeper.

Guests: Charlotte Messmer

Jane Amos called the regular December 2, 2024 Board meeting to order, at 4:05 pm.

- A motion to accept the December Board Agenda was made by Ashley Duke and seconded by Doug McCoy. The motion carried unanimously.

Secretary's Report:

- Minutes of the November 4, 2024 meeting were presented for approval. A motion to approve the minutes, as written, was made by Ashley Duke. Debbie Schneider seconded the motion. The motion carried unanimously.

Financial Committee:

- The November 2024 claims were presented in the amount of \$33,070.73 and two payrolls in the amount of \$32,192.78. Ashley Duke made a motion to approve all November 2024 claims and payrolls as submitted. Ryan Goodwin seconded the motion. The motion carried unanimously.
- A motion to declare unclaimed-uncashed checks from 2022 as dormant, was made by Lynn Adams and seconded by Ashley Duke.
- A motion to approve the MPL 2024 Transfer Resolution for LIFR/Rainy Day funds as presented was made by Ashley Duke and seconded by Doug McCoy.
- A motion to approve the MPL 2024 Transfer Resolution as presented was made by Ryan Goodwin and seconded by Lynn Adams.
- A motion approve the MPL 2024 Declare Zero Balance Fund Lines as Dormant Fund resolution as presented was made by Ashley Duke and seconded by Doug McCoy.
- A motion to adopt the 2025 Payroll Ordinance as presented was made by Lynn Adams and seconded by Ashley Duke.
- A motion to adopt the 2025 Payroll Schedule as presented was made by Ashley Duke and seconded by Doug McCoy.

Policy Committee:

See Librarian's Report

Building Committee:

- A motion to award Waste Management the contract for waste removal in 2025 for \$752.40 annual was made by Ashley Duke and seconded by Doug McCoy.
- A motion to award Johnson/Melloh Mechanicals the contract for the HVAC PM in 2025 for \$8,978.00 was made by Ashley Duke and seconded by Doug McCoy.

- A motion to award Orr Protection the contract for annual OM and inspections of the Fire Suppression system in 2025 for \$2,390.00 was made by Ashley Duke and seconded by Doug McCoy.
- A motion to award Allen Irrigation the contract for annual start up and shut down of the irrigation system in 2025 for \$375.00 was made by Ashley Duke and seconded by Doug McCoy.
- A motion to award Smithereen's Pest Control the contract for annual pest control in 2025 for \$720.00 was made by Ashley Duke and seconded by Doug McCoy.
- A motion to award Allison Farms the contract for annual lawn care and snow removal in 2025 for \$21,155.00 was made by Ashley Duke and seconded by Doug McCoy.
- A motion to hire a firm to investigate the basement water leak was made by Ashley Duke and seconded by Ryan Goodwin.

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Technology Committee:

- See Librarians report

Old Business:

- Discussion regarding Board appointment from the Morgan County Council [2025-2026] to fill Doug McCoy's first term [2023-2026]. Next term would be [2027-2030]. Diane mailed letter announcing Doug's withdrawal as appointee and our recommendation for Chalotte Messmer.


New Business:


- Don Stultz announced his resignation from the Mooresville Public Library Board effective December 31, 2024.
- A Meet & Greet is planned for Friday December 27th to celebrate Sandra as MPL's Interim Director and bid farewell to Diane as MPL's retiring Executive Director. It will follow the 9:00AM end of year board meeting. Light refreshments will be served from 10:00 am to 2:00 pm in the Bonita Marley Community Room.
- A motion for Lynn Adams to represent the Mooresville Public Library on the Mooresville Parks & Recreation Board in 2025 was made by Ashley Duke and seconded by Debbie Schneider.
- Debbie Schneider to review bylaws. A motion to amend the Bylaws year by year was made by Ashley Duke and seconded by Ryan Goodwin.
- Librarian's Report: Youth Services; Circulation/Marketing/TS; IT.

Adjournment:

- Doug McCoy moved to adjourn the meeting seconded by Ashley Duke. The motion carried unanimously. The meeting was adjourned at 5:06pm.
- The next scheduled meetings are on:
 - **December 27, 2024 (year/end) at 9:00 am in the Bonita Marley Community Room**
 - **January 6, 2025 at 4:00 pm (Board of Finance to meet)**

Respectfully submitted by Sherri Wilkerson, MPL Bookkeeper on December 20, 2024


Debbie Schneider, Secretary


Jane Amos, President