

Board of Trustee Meeting
Bonita Marley Community Room
Minutes from November 04, 2024

Members in attendance: Jane Amos, Lynn Adams, Ashley Duke, and Doug McCoy.

Not in attendance: Don Stultz, Debbie Schneider, Ryan Goodwin

Also attending: Representing the staff was Diane Huerkamp - Executive Director, Sandra Osborn - Deputy Director, and Sherri Wilkerson – Bookkeeper.

Guests: Charlotte Messmer

Jane Amos called the regular November 4, 2024 Board meeting to order, at 4:05 pm.

- A motion to accept the November Board Agenda was made by Ashley Duke and seconded by Doug McCoy. The motion carried unanimously.

Secretary's Report:

- Minutes of the October 7, 2024 meeting were presented for approval. A motion to approve the minutes, as written, was made Lynn Adams and Ashley Duke seconded the motion. The motion carried unanimously.

Financial Committee:

- The October 2024 claims were presented in the amount of \$3,801.03 and two payrolls in the amount of \$30,079.64 for a grand total of \$62,880.67. Ashley Duke made a motion to approve all October 2024 claims and payrolls as submitted. Lynn Adams seconded the motion. The motion carried unanimously.

Policy Committee:

- Computer & Internet Usage Policy. Eight changes to the existing policy were presented.
- A) A motion to adopt changes as presented to the MPL Computer & Internet Usage Policy was made by Doug and seconded by Ashley. The motion carried unanimously.
- B) A motion to add wording to the Fax machine Policy that would read: "To receive a fax there will be a \$1.00 surcharge" was made by Doug McCoy and seconded by Ashley Duke. The motion carried unanimously.
- C) A motion to add pricing to the Laminating Policy as presented: It is .50cents for business cards and .75 cents for index card sizes and \$1.00 for a regular size page was made by Doug McCoy and seconded by Ashley Duke. The motion carried unanimously.

Building Committee:

- A motion to hire BW Construction LLC as construction manager for the 2024-2025 Renovation was made by Ashley Duke and seconded by Doug McCoy. The motion carried unanimously.

Technology Committee:

- See Librarians report

Old Business:

- Discussion regarding Board appointment from the Morgan County Council [2025-2026] fill Doug McCoy's first term [2023-2026]. Next term would be [2027-2030].
- Diane and Sandra met with Charlotte Messmer to outline the responsibilities of a board member and was provided a notebook with assorted documents and financials.

New Business:

- Don Stultz announced his resignation from the Mooresville Public Library Board effective December 31, 2024.
- A motion to appoint Sandra Osborn as the Interim Director for no more than a year starting January 2025 through December 2025 with the option to vie for Director, was made by Doug McCoy and seconded by Ashley Duke. The motion carried unanimously.
- Librarian's Report: Youth Services; Circulation/Marketing/TS; IT.

Adjournment:

- Lynn Adams moved to adjourn the meeting seconded by Ashley Duke. The motion carried unanimously. The meeting was adjourned at 4:55pm.
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- The next scheduled meetings are on:
- **December 2, 2024 at 4:00 p.m. in the Bonita Marley Conference Room.**
- **December 27, 2024 at 9:00 am in the Bonita Marley Conference Room**

Respectfully submitted by Sherri Wilkerson, MPL Bookkeeper on November 8, 2024


Debbie Schneider, Secretary


Lynn Adams, President