

Mooresville Public Library
FOL Board meeting Minutes
November 25, 2024

Call meeting to order: The meeting was called to order at 5:01 PM by President **Sonja Williams**

Attendees: **Sonja Williams, Dawn Wright, Travis Green, Betty Decker, and April Kolb.**

Absent were Kristi Thompson and Sarah Shroyer

Representing the Library: **Diane Huerkamp**, Executive Director and Sandra Osborn, Interim Director

Open Floor for Visitors: Lynn Adams, VP Mooresville Public Library Board of Trustees shared that the Board will host a Meet & Greet event on Friday, December 27 from 10:00 AM-2:00 PM.

Minutes: Minutes from **October 28, 2024** meeting were presented by Diane Huerkamp.

A motion was made by **Travis Green** to accept the Minutes as presented with above amendment. A **second** was made by **Dawn Wright**. Motion carried unanimously.

Diane recommended that beginning immediately, Minutes should be signed by the Board Secretary and Board President and scanned and posted on the FOL Page of our website.

Treasurer’s Report: **Dawn** presented the November’s Treasurer Reports. The report is attached to the Minutes.

A motion was made by **Betty Decker** to accept November’s Treasurer Report as reported. The **motion** was seconded by **Travis Green**. Motion carried unanimously.

November 2024	
Beginning balance	\$ 7,998.23
<u>Deposits:</u>	
UBR book sales for 6 weeks sales vs 4 weeks (note: Children’s book sales was \$182.22)	\$ 178.11
Interest 8-2024	\$ 0.06
Membership/Donation drive	\$ <u>0</u>
Total deposits	\$ 178.17
<u>Debts:</u>	
MPL	
Dulcimer Society	\$ 350.00
Refreshments	\$ 30.00
Ending Balance November 25, 2024	\$7,796.40

FYI: FOL CDs

\$7,227.54 Matures 1-1-25 (5.25%)

\$1,045.18 Matures 5-28-25 (4.9%)

One CD matures on 1-1-2025, there was discussion regarding whether to reinvest or cash and add to FOL Citizens Checking account. A **motion** was made by Travis Green authorizing Dawn Wright and Sonja Williams to determine the best option for the maturing CD [1-1-25] certificate and with full board approval to reinvest, move to another bank or deposit into checking account. The **motion was seconded** by Betty Decker, Motion carried unanimously. A report will be presented at the January 27, 2025 meeting.

Old Business:

- Update on **Better World Books** – 5th shipment –Sandra shared updated report on how Better World Books process is happening. Due to the heavy weeding because of upcoming construction and the need to clear the basement and relocate the FOL space, we need to move books quickly. In the past, we have donated, especially large print books to area assisted living facilities. Sandra vows to continue to send books to those facilities, too.
- Update on renovation!- Diane shared that the Design Documents [DDs] are completed, thus construction should begin in January 2025. Once Diane has DDs and phasing information, it will be posted to our website.

New Business:

Financial Requests:

- Dulcimer's (\$350), Brass "Band" (\$250) and cookies for Victorian Christmas refreshments \$30. Diane stated that the Library will pay for the Brass Band @\$250.00 and FOL will support the Dulcimers and refreshments. Travis Green made a **motion** to pay \$380 to the library for Victoria Christmas celebration. The **motion** was seconded by Sonja Williams. Motion carried unanimously.
- A **motion** was made by Dawn Wright to welcome April Kolb as an official member of the FOL Board. The **motion** was seconded by Betty Decker. Motion carried unanimously.

Other New Business

- The FOL Constitution & By-Laws were reviewed and approved. A **motion** was made by Sonja Williams and seconded by Travis Green. The **motion** carried unanimously.
- Diane presented 2025 FOL Meeting calendar
- Diane presented the 2025 Financial Budget Request
- Sonja - comments and update on research 5-year filing. More information. The complete summary presented by Sonja Williams has been printed out and filed in the FOL filing cabinet in FOL space. In short, the requirements are:

1. Continue to file the Federal Form 990-N
2. No Federal income tax liability
3. Continue filing the Indiana form NP-1 (introduced for nonprofits in 2023 and replaced the ST-105 previously filed by nonprofits) annually
4. Begin filing the Indiana form NP-20R in 2026 (by May 15th) and every 5th year thereafter
5. No Indiana income tax liability
6. No Indiana sales tax liability under the amended rules unless FOL sales reach \$100,000 in any one year
7. Because the FOL doesn't have Indiana sales tax liability, the FOL's merchant account can be closed (in fact, should be closed)
8. Slate of 2025 FOL Officers:

Sonja Williams – President

Travis Green – Vice President

Treasurer- Dawn Wright

Secretary – vacant

Please contact Sonja if you'd like to serve as the Secretary of FOL. Sandra, as Interim Director, can record Minutes, but it would be appreciated if you serve as the FOL Secretary, that you

would record the Minutes, type up, email to the FOL Board. Sandra can offer to print out the hard copies for you at your meetings.

The FOL Board should act on this slate at the January 27th meeting.

The FOL Board members presented Diane will parting 'retirement' gifts. The Board provided Diane with an exterior heater and pellets in which to enjoy cool evenings on her balcony or back porch. Thank you with deepest gratitude for thinking of me and the well wishes as I begin a new journey. I will miss all of you!

* Open discussion: A paver will be ordered to honor Al Williams

A **motion** was made by **Betty Decker** to adjourn at 6:01 pm, seconded by Dawn Wright.

Next Meeting: January 27, 2025 at 5:00 PM Mooresville Public Library - Community Room

Adjourned at 6:10 PM.

Respectfully submitted by Diane Huerkamp

Sonja Williams 2/24/25

FOL President/ date

Betty Decker 2-24-25

FOL Secretary/date