

Mooresville Public Library
 FOL Board meeting Minutes
 January 27, 2025

Call meeting to order: A quorum being present, the meeting was called to order at 5:04 PM by President **Sonja Williams**

Attendees: Sonja Williams, President; Travis Green, Vice President; Dawn Wright, Treasurer; Betty Decker, Secretary; and April Kolb.

Absent: Kristi Thompson and Sarah Shroyer

Representing the Library: Sandra Osborn, Interim Director

Open Floor for Visitors: Emma Kolb, MPL’s Administrative Assistant.

Minutes: Minutes from **November 25, 2024** meeting were presented by Sandra Osborn.

A motion was made by **Travis Green** to accept the Minutes as amended that Minutes are to be signed by President and Secretary. The presented minutes stated that the minutes should be signed by President and Treasurer. The amended minutes will be signed in February and uploaded to the MPL website after that meeting. A **second** was made by **Dawn Wright**. Motion carried unanimously.

Treasurer’s Report: **Dawn Wright** presented the December and January Treasurer’s Reports. The reports are attached to the Minutes.

A motion was made by **Betty Decker** to accept December’s Treasurer’s Report as presented. The **motion** was seconded by **Travis Green**. Motion carried unanimously.

December 2024	
Beginning balance	\$ 7,796.40
<u>Deposits:</u>	
Interest	\$ <u>0.06</u>
Total deposits	\$.06
<u>Debts:</u>	
ProQuest Renewal (Ancestry database)	\$ 1,939.21
Ending Balance	December 31, 2024 \$ 5,857.25

A motion was made by **Travis Green** to accept January’s Treasurer’s Report as presented. The **motion** was seconded by **April Kolb**. Motion carried unanimously.

Beginning balance	\$ 5,857.25
<u>Deposits:</u>	
UBR book sales	\$ 217.47
Interest 8-2024	\$ 0.06
Citizen's CD (Closed from BMO)	<u>\$ 7,640.72</u>
Total deposits	\$13,715.50
<u>Debts:</u>	
FORUM CD (\$7635.72 for CD. \$5.00 for savings account to be member)	\$ 7,640.72
Sonja Williams (Secretary of State Registration, Articles of Incorporation \$31, Certificate of Existence, \$27)	\$ 58.00
Ending Balance	January 27, 2025
	\$ 6,016.78

Report on certificate investments. Per the motion from the November meeting, Sonja Williams reported that the Citizen's Bank CD was redeemed, and a one year CD was opened at FORUM Credit Union, which was offering a higher rate of 4.8%. Since Forum is a credit union, you must be a member to open an account; therefore, a member savings account was also opened.

Old Business:

- Update on Renovation. Sandra reported that preparations are underway for the main construction to begin. The parking lot fence is up, and trailers are installed in the staging areas. A dust wall will be constructed this week in the stair area in the Grand Hall. The drilling to create a hole for the stairs will be next week. Currently, meetings will be held in the Community Room, but that may need to temporarily change due to the CR being used for library services during construction.
- Sonja Williams reported that books have been moved to the new FOL area in the basement. She described how she and Dawn were assisted by Eli Furuness, our new Teen Librarian. In appreciation, Sonja suggested purchasing a gift card for Eli. A **Motion** to purchase an Amazon gift card for \$50 was made by Dawn and seconded by April. The motion passed unanimously. Dawn agreed to purchase the gift card.
- Sandra Osborn reported that she received an email from a woman named Megan Barton from Hendricks Behavioral Hospital asking if we had any books available for sale for her patients. Sandra informed her about the UBR. Megan came by that afternoon and purchased \$55 worth of books,

including most of the paperbacks! The need for balancing the UBR lower inventory among many patron was discussed. We discussed the balance between not being able to accept donations due to storage issues and needing books to sell in the store for FOL to raise money for the library. April Kolb reported that she and Emma have many, many books that FOL may be able to use to sell if we do get depleted.

- Sandra reported that she met with Sonja, Dawn, and Betty to discuss the UBR during construction. For the most part, the room should be open. However, when the circulation area is being worked on, we will have an area in the Community Room for FOL books to be sold. This area will be staffed, so there should not be too many concerns about possible theft.
- Access to the FOL area in the basement was discussed. The area should generally be accessible in late afternoons and evenings when contractors are not working. Sandra will keep us advised of changes.

New Business:

Financial Requests:

- Indiana Library Federation membership - \$183 (Eli, Victoria, Stephanie, Whitney, Kay). A **Motion** was made by **Travis Green** to pay \$183 for the ILF memberships. The Motion was **seconded** by **Betty Decker**. Motion carried unanimously.
- American Library Association - \$330 (Eli, Victoria, Sandra, Whitney). A **Motion** was made by **Betty Decker** to pay \$330 for the ALA dues. The Motion was **seconded** by **Dawn Wright**. Motion carried unanimously.
- Eli professional certificate - \$10. Kay's is \$50. Total: \$60. Sandra explained that the library is restricted from paying for certification out of the Operating Fund. Certification requirements include earning a certain number of continuing education units based on salary and position. These are called Library Education Units (LEUs). A **Motion** to pay \$60 for staff certificates was made by **Dawn Wright**. The Motion was **seconded** by **Betty Decker**. Motion carried unanimously.
- Love My Library bags \$484.12. A **Motion** to approve these requests was made by **Travis Green** and **seconded** by **April Kolb**. The motion passed unanimously.
- Professional Development Day. Sandra reported that our February 17th Professional Development day will feature programs from Paws to Read and Supervised Visits. We will also tour Link Observatory. Sandra invited FOL members to the tour and to lunch at Sal's. At this point, the library is not requesting money for lunch, due to concerns about reduced revenue during construction.

Other New Business

- Election of Officers - Slate:
 - President - Sonja Williams
 - Vice President - Travis Green
 - Treasurer - Dawn Wright
 - Secretary – April Kolb

A **motion** to accept the Slate of Officers was made by **Betty Decker**, **seconded** by **Sonja Williams**. The motion passed unanimously.

- Registration of FOL with Secretary of State. Sonja Williams reported that she has secured the Certificate of Existence and Certificate of Incorporation through the Secretary of State. A copy of

these documents are in the file cabinet in the basement and in the safe. Copies were also provided to Sandra, who will keep them in her FOL binder.

Next Meeting: February 24, 2025 at 5:00 PM Mooresville Public Library - Community Room

Adjourned at 6:18 PM.

Respectfully submitted by Sandra Osborn

Sonja A Williams 2/24/2025
FOL President/ date

Betty Dickson 2 24 - 25
FOL Secretary/date