



Board of Finance Meeting  
And  
Board of Trustee Meeting  
Bonita Marley Community Room  
**Minutes from January 14, 2025**

**BOARD OF FINANCE MEETING**

**Members in attendance:** Jane Amos, Debbie Schneider, Ashley Duke, Lynn Adams, and Ryan Goodwin.

**Also attending:** Representing the staff was Sandra Osborn – Interim Director, Whitney Gabriel – Director of Youth Services, and Sherri Wilkerson – Bookkeeper.

**Not in attendance:** Charlotte Messmer

**Guests:** Jessica Saner - MPL Trustee Candidate

**Jane Amos called the Board of Finance Meeting on to order, at 4:02 p.m.**

- A motion to elect Jane Amos as President of the Board of Finance was made by Ashley Duke and seconded by Debbie Schneider. The motion carried unanimously.
- A motion to elect Ashley Duke as Secretary of the Board of Finance was made by Jane Amos and seconded by Debbie Schneider. The motion carried unanimously.
- A motion to accept the MPL Investment Policy as presented was made by Ashley Duke, and seconded by Debbie Schneider. The motion carried unanimously.
- A motion to accept the MPL Internal Controls Policy was made by Ashley Duke and seconded by Lynn Adams. The motion carried unanimously.
- A motion to approve the MPL Board By-lays was made by Ashley Duke and seconded by Ryan Goodwin. The motion carried unanimously.
- A motion to adjourn the 2025 Board of Finance meeting was made by Debbie Schneider and seconded by Ashley Duke. The motion carried unanimously. The Board of Finance meeting was adjourned at 4:05 pm.

## **BOARD OF TRUSTEE MEETING**

**Members in attendance:** Jane Amos, Debbie Schneider, Ashley Duke, Lynn Adams, and Ryan Goodwin.

**Not in attendance:** Charlotte Messmer

**Also attending:** Representing the Staff Representing the staff was Sandra Osborn – Interim Director, Whitney Gabriel – Director of Youth Services, Kay Garsnett-Director of Access & Collection Services, and Sherri Wilkerson – Bookkeeper.

**Guest:** Jessica Saner - MPL Trustee Candidate

Jane Amos called the regular January 14, 2025 Board Meeting to Order at 4:05 p.m.

- A motion to elect Jane Amos as President of the Board of Trustees was made by Ryan Goodwin and seconded by Ashley Duke. The motion carried unanimously.
- A motion to elect Lynn Adams as Vice President of the Board of Trustees was made by Ryan Goodwin and seconded by Ashley Duke. The motion carried unanimously.
- A motion to elect Ashley Duke as Treasurer of the Board of Trustees was made by Debbie Schneider and seconded by Ryan Goodwin. The motion carried unanimously.
- A motion to elect Debbie Schneider as Secretary of the Board of Trustees was made by Ashley Duke and seconded by Ryan Goodwin. The motion carried unanimously.

### **Secretary's Report:**

- Minutes of the December 2, 2024 meeting were presented for approval. A motion to accept the December 2, 2024 minutes as presented was made by Debbie Schneider and seconded by Lynn Adams. The motion carried unanimously.
- Minutes of the December 27, 2024 meeting were presented for approval. A motion to accept the December 27, 2024 minutes as presented was made by Lynn Adams and seconded by Ryan Goodwin. The motion carried unanimously.

### **Financial Committee:**

- The December 2024 claims were presented in the amount of \$265,638.78 and 3 payrolls in the amount of \$48,883.07 for a grand total of \$314,521.85. A motion to approve all December 2024 claims and payrolls as submitted was made by Ashley Duke. Debbie Schneider seconded the motion. The motion carried unanimously.

### **Policy Committee:**

- See Librarian's Report

**Building Committee:**

- See Librarian's Report. Sandra summarized several updates on the upcoming renovation.

**Technology Committee:**

- See Librarian's Report

**Evaluation Committee:**

- No Report

**Old Business:**

- See Librarian's Report
- Charlotte Messmer has been appointed by the Morgan Count Council.
- Jessica Saner's appointment will be presented for approval at the next MCSC meeting.
- Ashley's Duke Conflict of Interest document will be presented for approval at the next MCC meeting.

**New Business:**


- See Librarian's Report
- The Q4 PLAC report was presented and signed by the Interim Director and Board President.
- The 2025 MPL Advisory Committees was tabled to wait for Jessica's board appointment.
- Report: Youth Services; Circulation/Marketing/TS; IT.
- Kay Garsnett was introduced as the new Director of Access and Collection Development.

**Adjournment:**

- A motion to adjourn the meeting was made by Debbie Schneider and seconded by Ashley Duke. The motion carried unanimously. The meeting was adjourned at 4:49 pm.
- The next scheduled meetings are on:
- **Monday February 3, 2025 at 4:00 p.m. in the Bonita Marley Community Room. March 3, 2025 – April 7, 2025 – May 5, 2025 – June 2, 2025 – July 7, 2025 – August 4, September 8, October 6, November 3, December 1, and December 26.**

Respectfully submitted by Sherri Wilkerson, MPL Bookkeeper on January 15, 2025

  
Debbie Schneider, Secretary

  
Jane Amos, President