

Mooreville Public Library  
Board of Trustee Meeting  
Bonita Marley Community Room  
**Minutes from July 7, 2025**

**Members in Attendance:** Jane Amos, Lynn Adams, Ashley Duke, Debbie Schneider, Ryan Goodwin, and Charlotte Messmer.

**Not in Attendance:** Jessica Saner

**Also attending:** Representing the staff was Sandra Osborn – Interim Director, Kay Garsnett – Director of Access & Collections Services, Victoria Hillis – Children’s Director, and Sherri Wilkerson – Bookkeeper.

**Guests: none**

Jane Amos called the July 7th 2025 regular meeting to order at 4:03 p.m.

- A motion to accept the June Board Agenda was made by Ashley Duke and seconded by Debbie Schneider. The motion carried unanimously.

**Public Inquiry: None**

**Secretary’s Report:**

Minutes of the June 2, 2025 meeting were presented for approval. A motion to approve the minutes, as written, was made by Debbie Schneider and seconded by Ashley Duke. The motion carried unanimously.

**Financial Report:**

The June 2025 claims were presented from the Operating Account in the amount of \$289,348.27 and two payrolls totaling \$29,969.02 as well as disbursements totaling \$4,840.00 from the Bond Account for a grand total of \$324,157.29. A motion to accept the Claims and Payroll as presented was made by Ashley Duke and seconded by Lynn Adams. The motion carried unanimously.

**Public Inquiry: N/A**

**Policy Committee:** Jane, Lynn, Charlotte and Sandra met on June 30th

- **Damaged Items Policy-** Lynn Adams moved to accept the Damaged Items Policy; seconded by Debbie Schneider.
- **Credit and Debit Card Policy** – Lynn Adams moved to accept the Credit and Debit Card Policy, seconded by Debbie Schneider.
- **Unacceptable Behavior Policy** – Lynn Adams moved to accept the Unacceptable Behavior Policy, seconded by Debbie Schneider.
- **Safe Child Policy** – Lynn Adams moved to accept the Safe Child Policy, seconded by Debbie Schneider.
- **Collection Development and Reconsideration Policies** – Lynn Adams moved to accept the existing Collection Development and Reconsideration Policies, seconded by Debbie Schneider.

**Building and Grounds Committee:** Charlotte, Debbie, and Jessica

- See Director's Report – Page 2. Sandra Osborn gave updates on the progress of the renovation project

**Technology Committee:** Jane, Ryan, Sandra, and Rex

- See Director's Report – Page 5. Sandra Osborn gave updates on the outdoor sign and copier lease.

**Evaluation Committee:** Jane, Ashley, and Debbie – Met on May 28th

- See Director's Report – page 6

**Old Business:** none

**New Business:**

- 2026 Budget Process. Sandra Osborn reviewed the budget process and will present the budget to be advertised in August.

**Adjournment:** Ashley Duke moved to adjourn the meeting seconded by Debbie Schneider. The meeting adjourned at 4:57 pm.

Respectfully submitted by Sherri Wilkerson, MPL Bookkeeper on July 9, 2025.



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Debbie Schneider, Secretary

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Jane Amos, President

**Next Meeting Dates:** Monday August 4<sup>th</sup> – Approve Budget for publication  
Monday September 8<sup>th</sup> - Public Hearing  
Monday October 6<sup>th</sup> - 2026 Budget Adoption  
Monday November 3<sup>rd</sup>  
Monday December 1<sup>st</sup>  
Friday December 26<sup>th</sup> – year-end at 9:00AM  
All meetings begin at 4:00 PM unless specified.