

Mooresville Public Library
Board of Trustee Meeting
Indiana Room
Minutes from December 1, 2025

Members in Attendance: Jane Amos, Lynn Adams, Debbie Schneider, Ashley Duke, Jessica Saner and Charlotte Messmer.

Not in Attendance: Ryan Goodwin

Also attending: Representing the staff was Sandra Osborn – Interim Director, Victoria Hillis – Children’s Director, and Sherri Wilkerson – Bookkeeper.

Guests: None

December 2025 Board of Trustees Meeting

Jane Amos called the meeting to order at 4:06 p.m.

- A motion to accept the December Board Meeting Agenda was made by Ashley Duke and seconded by Jessica Saner. The motion carried unanimously.

Secretary’s Report:

- Minutes of the November 3, 2025 meeting were presented for approval. A motion to approve the minutes, as written, was made by Ashley Duke and seconded by Debbie Schneider. The motion carried unanimously.

Public Inquiry: None

Financial Report:

- The November 2025 claims were presented from the Operating Account in the amount of **\$34,486.16**, 2 payrolls equaling **\$29,626.50** and Bond Account Disbursements in the amount of **\$339,631.43** for a grand total of **\$403,744.09**. A motion to accept the Claims and Payroll as presented was made by Ashley Duke and seconded by Lynn Adams. The motion carried unanimously.
- A motion to approve the 2025 Transfer Resolution was made by Ashley Duke and seconded by Jessica Saner. The motion carried unanimously.
- A motion to approve the Payroll Ordinance was made by Ashley Duke and seconded by Charlotte Messmer. The motion carried unanimously.
- A motion to approve the Payroll Schedule was made by Ashley Duke and seconded by Charlotte Messmer. The motion carried unanimously.
- There were zero unclaimed/uncashed checks dated in 2023.

Building and Grounds Committee:

- Construction Update – See Directors Report

- Sandra Osborn reported that the elevator work has been completed. Final testing to come. Also, the trench work in the basement has been scheduled

Technology Committee:

- See Directors Report

Evaluation Committee:

- See Directors Report. Sandra Osborn is continuing to work on the updated strategic plan.

Policy Committee:

- See Directors Report. The policy committee reviewed the updated study room policies for the new study rooms, conference room, and programming rooms.

Old Business: None

New Business:

A motion to extend Doug McCoy's contract as Owner Representative from December 31, 2025 to April 30, 2026 and extending his liability insurance coverage paid by the library thru April 30, 2026 was made by Ashley Duke and seconded by Debbie Schneider. The motion carried unanimously.

Updated policies for the Study Rooms were presented. A motion to accept the new study room policies was made by Debbie Schneider and seconded by Ashley Duke. The motion carried unanimously.

The 2026 schedule was presented. A motion to approve the 2026 schedule was made by Debbie Schneider and seconded by Ashley Duke. The motion carried unanimously.

A motion to retain Lynn Adams as the Library's appointment to the Mooresville Parks and Recreation board for 2026 was made by Jessica Saner and seconded by Ashley Duke. The motion carried unanimously.

Adjournment: Ashley Duke moved to adjourn the meeting, seconded by Jessica Saner. The meeting adjourned at 4:50 pm.

Respectfully submitted by Sherri Wilkerson, MPL Bookkeeper on December 3, 2025.



Debbie Schneider, Secretary



Jane Amos, President

Next Meeting Dates:

Friday December 26th – year-end at **9:00AM**

All meetings begin at 4:00 PM unless specified.

Mooresville Public Library
Board of Trustee Meeting
Bonita Marley Community Room
Minutes from December 26, 2025

Members in Attendance: Jane Amos, Lynn Adams, Debbie Schneider, Ashley Duke, Charlotte Messmer, and Ryan Goodwin.

Not in Attendance: Jessica Saner

Also attending: Representing the staff was Sandra Osborn – Director and Sherri Wilkerson – Bookkeeper.

Guests: none

December 2025 Board of Trustees Meeting

Jane Amos called the meeting to order at 9:02 a.m.

- A motion to accept the December Board Meeting Agenda was made by Lynn Adams and seconded by Charlotte Messmer. The motion carried unanimously.

Public Inquiry: none

New Business:

A motion to accept the schedule of encumbrance payable in 2026 was made by Lynn Adams and seconded by Debbie Schneider. The motion carried unanimously.

The 2026 Slate of Officers was presented:

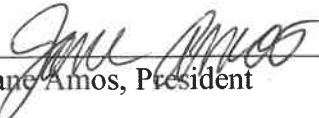
President: Jane Amos
Vice President: Jessica Saner
Treasurer: Ashley Duke
Secretary: Charlotte Messmer

A motion to approve the slate of officers as presented was made by Ashley Duke and seconded by Ryan Goodwin. The motion carried unanimously.

Adjournment: Ashley Duke moved to adjourn the meeting, seconded by Ryan Goodwin. The meeting adjourned at 9:15 a.m.



Debbie Schneider, Secretary



Jane Amos, President

Respectfully submitted by Sherri Wilkerson, MPL Bookkeeper on December 26, 2025.

Next meeting dates in 2026: January 5, February 2, March 2, April 6, May 4, June 1, August 3, September 14, October 5, November 2, December 7. All meetings begin at 4:00 p.m. unless specified.