



Call meeting to order: A quorum being present, the regular meeting of the Board of the Friends of the Mooresville Public Library (FOL) was called to order at 5:04 PM in the Conference Room of the Mooresville Public Library by President, **Sonja Williams**.

Attendees: **Sonja Williams, President; Kristi Thompson, Vice President; Dawn Wright, Treasurer; and Betty Decker, Secretary.**

Absent: **none**

Representing the Library: Sandra Osborn, Executive Director.

Open Floor for Visitors: None

Minutes: Minutes from the **November 24, 2025** meeting were presented by **Sonja Williams**.

A **motion** was made by **Dawn Wright** to accept the November Minutes. A **second** was made by **Kristi Thompson**. Motion carried unanimously.

Corrected minutes from October 27, 2025 were signed by the President and Secretary.

Treasurer's Report: **Dawn Wright** presented the December 2025, January 2026 and February 2026 Treasurer's Reports. The reports are attached to the Minutes.

A **motion** was made by **Kristi Thompson** to accept the December Treasurer's Report as presented, and **seconded** by **Betty Decker**. The motion carried unanimously.

December 2025

Beginning balance	\$ 6,780.61
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Deposits:

UBR book sales	\$ 219.45
Interest	\$ 0.05
Donations (\$25 Williams, \$25 Wright)	<u>\$ 50.00</u>

Total deposits	\$ 269.50
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Debits:

MPL – (\$350.00 Dulcimer Concert; \$2007.08 Ancestry.com renewal)	\$ 2,357.08
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Total debits	\$ 2,357.08
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Ending Balance December 31, 2025	\$ 4,693.03
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A **motion** was made by **Sonja Williams** to accept the January Treasurer's Report as presented, and **seconded** by **Kristi Thompson**. The motion carried unanimously.

January 2026	
Beginning balance	\$ 4,693.03
<u>Deposits:</u>	
UBR book sales	\$ 135.78
Interest	<u>\$ 0.04</u>
Total deposits	\$ 135.82
<u>Debits:</u>	
None	\$ 0.00
Total debits	\$ 0.00
Ending Balance January 26, 2026	\$ 4,828.85

A **motion** was made by **Betty Decker** to accept the February Treasurer's Report as presented, and **seconded** by **Kristi Thompson**. The motion carried unanimously.

February 2026	
Beginning balance	\$ 4,828.85
<u>Deposits:</u>	
UBR book sales	\$ 59.55
Interest	<u>\$ 0.04</u>
Total deposits	\$ 59.59
<u>Debits:</u>	
None	\$ 0.00
Total debits	\$ 0.00
Ending Balance February 23, 2026	\$ 4,888.44

- Dawn Wright presented a 2025 End of Year Report, which provides a summary of monthly debits and credits.
- Certificate reinvested at Forum: The Forum Certificate of Deposit (\$7,993.09) matured on 1/10/2026. The FOL had to take action by 1/20/2026 otherwise it would be reinvested for the same term for the rate at that time. Dawn Wright reported that Forum had a rate of 3.77%, with an APY of 3.85% for 12 months. The FOL decided to proceed with the motion and voting process by email, since the next meeting would take place after 1/20/2026. Sonja Williams made a motion on Monday, January 12, 2026 by email to invest the \$7,993.09 in a new Certificate at Forum for a term of 12 months earning 3.85% APY. Kristi Thompson

seconded the motion. The motion passed unanimously (Sonja, Kristi, and Dawn by email on 1/12/2026, and Betty by text to Sonja on 1/12/2026).

Old Business:

- Final update on repair of water issue in the basement. Sandra Osborn reported that the work has been completed to stop the water seeping into the basement. A drainage trench and sump pump were installed. The FOL shelves and books have been moved back into their area. Because of the location of the sump pump, the FOL area is slightly changed.
- Update on Renovation. Sandra Osborn reported that the Children's area opened to the public on December 6, 2025 on Victorian Christmas. She also reported that carpet was replaced in the main adult area, and the circulation desk was upgraded/replaced. Computers have not been moved to their final locations because some minor electrical work was still needed. The basement was not yet open to the public due to HVAC work and doors that needed to be secured. Furniture for the adult areas, teen area, and study rooms were scheduled to be delivered next week.

New Business:

Financial Requests:

- Sandra Osborn presented fees for Indiana Library Federation (ILF) Memberships for Sandra, Stephanie, Victoria, Destiny, and Eli. The total was \$302.00. These memberships are valid from January - December. **Kristi Thompson** made a **motion** to fund ILF Memberships. **Dawn Wright** made a **second**. The motion passed unanimously.
- Sandra Osborn presented fees for American Library Association (ALA) Memberships for Stephanie and Eli. The total was \$101.00. These memberships are on a rolling 12 month expiration, rather than a calendar year. **Dawn Wright** made a **motion** to fund ALA Memberships. **Betty Decker** made a **second**. The motion passed unanimously.
- Sandra Osborn requested \$422.53 to purchase two boxes of I Love my Library bags, which are available to patrons at checkout. Several other types of bags, such as United We Stand, were found in the basement during renovation cleaning. The library will use these bags, along with the I Love My Library bags. The use of these bags will result in this likely being the only request for bags this year. **Sonja Williams** made a **motion** to fund purchasing the bags. **Kristi Thompson** made a **second**. The motion passed unanimously.
- Sandra Osborn requested \$25.28 to reimburse purchasing of breakfast items for Professional Development Day on February 16. **Kristi Thompson** made a **motion** to fund Professional Development Day breakfast reimbursement. **Sonja Williams** made a **second**. The motion passed unanimously.

Other New Business:

- Election of new officers.
 - The Slate was set at the November meeting. A motion to accept the Slate of Officers was made by **Kristi Thompson**. **Sonja Williams** made a second. The motion passed unanimously.
 - President – Sonja Williams
 - Vice President – Kristi Thompson
 - Treasurer – Dawn Wright
 - Secretary – Betty Decker.
- Review and update of Constitution and By-Laws. Sonja Williams presented an amended version of the By-Laws. The annual dues were updated to match the trifold pamphlet. She also updated the language voted on in November to allow for remote attendance.
 - Kristi Thompson led a discussion of the following changes to the bylaws:
 - Section III.2 be changed to “no more than six (6) members” serve on the Board of Directors.
 - Section III.3 change “Directors” to “Officers”.
 - Section III.4 be updated to allow candidates to be nominated by any board member rather than a nominating committee; to allow those currently in Officer positions to be re-elected; and to strike the final sentence due to the small size of the Friends.
 - Section III.5 change “director” to “officer”.
 - Voting on the amended Constitution and By-Laws was tabled to March to allow for Sonja Williams to add the discussed changes.
- Used Book Room (UBR) activity for November and December

- 493 books were put in the UBR in October. 177 books with the October colored stickers (orange) were sent to BWB in December
- 327 books were put in the UBR in November. 83 books with the November colored stickers (black) were sent to BWB in January
- 427 books were put in the UBR in December. 133 books with the December stickers (red) will be sent to BWB.
- Sonja Williams reported that beginning in January, she will be tracking the format placed in the UBR, such as the genre of books and puzzles, music CDs, and DVDs. This will help indicate how various formats are selling or being removed. She also reported that shelves will be more full due to larger back stock. It's possible that she may request more of the colored stickers before August.
- 225 books were put in the UBR in January.
- UBR Update. Sonja Williams reported that UBR donations have increased substantially and the room was in disarray in January. She emptied shelves on January 19th, so carpet could be replaced and a wall could be painted. The room was closed on January 26th due to instability of the shelves and delays. No books were added in February. The carpet was replaced on Sunday, February 22nd, and as soon as the shelves are placed back in the UBR, the shelves will be filled and the room will be re-opened.
 - Sonja also reported that a 5 section double sided wooden shelf was added to the FOL area in the basement. A patron is going to donate some metal shelves to the library that the FOL can use. There are also paperback spinner shelves that Sandra will give to the FOL for additional paperback and DVD storage when emptied.
 - The older books that had been stored in the FOL for 10+ years are in poor condition. Sonja will go through them and sell some in the UBR, send some to BWB, but will dispose of most of them since they are not of use.
- FOL record retention. Sonja is gathering FOL records to follow standard retention guidelines. Organization documents, tax status documents, minutes, treasurer reports, agendas, and Constitution/By-laws should be kept permanently. Bank statements and invoices should be kept 7 years. She reported that the official records of the FOL should be maintained in the file cabinet in the basement. She requested that Betty and Dawn supply any documents that they may have to fill gaps once they are identified.
- Library budget and FOL financial requests. Sandra Osborn shared that the library will be expecting significantly reduced revenue in 2026. Due to the library's 2004 debt being paid off, calculations for Local Income Tax (LIT) no longer include that debt. This reduction in LIT along with reduced property tax from Senate Enrolled Act (SEA) 1 (2025) and pending legislation will result in MPL receiving 20% less revenue in 2026 compared to 2025. The reduced revenue is expected to continue.
 - Sonja Williams expressed that the FOL support of the library is more critical than ever. She and Sandra have worked on an updated version of funding requests. Requests are categorized into high, medium and low priority.
 - A library board member has expressed interest in forming a library foundation, for which the FOL may play a critical role. Sonja will provide more information in future meetings.

Sandra Osborn gave a tour of the re-arranged FOL area in the basement and other parts of the renovated library.

The meeting was adjourned at 6:35 PM.

Next Meeting: March 23 2026, at 5:00 PM Mooresville Public Library – Lower Level Conference Room.

Respectfully submitted by Sandra Osborn.

Betty J. Dicker 3-23-26
FOL Secretary/ date

Sonja Williams 3/23/2026
FOL President/date