

Job Posting: Youth Services Assistant

The Mooresville Public Library is seeking a full-time Youth Services Programmer. The person in this position will be responsible for planning, preparing, and conducting programs. He or she will assist the Director of Youth Services in administrative duties related to the operation of the Youth Services department. This is a full-time, 40 hour per week position, including evenings and weekends. This position also includes travelling to area schools, businesses, professional meetings, workshops, or other activities.

Qualifications: Librarian Certificate 6 (LC6) or higher. High school or diploma or equivalent. Prefer MLIS, or currently enrolled in MLIS program. Experience with children's programming. Public library experience preferred.

Schedule: 40 hours per week, including evenings and Saturday Shifts.

Monday: 8:30 AM – 5:00 PM

Tuesday: 12:00 PM – 8:00 PM

Wednesday: 12:00 PM- 8:00 PM

Thursday: 8:30 AM- 5:00 PM

Friday: 8:30-5:00 PM (OFF when working Saturday)

Saturday: 2nd, 4th, and 5th Saturdays of the month 8:30 PM-4:00 PM

Compensation: \$14.47 per hour (\$30,100)

Benefits: 80% of health insurance paid by library. Dental and vision insurance. Public Employees Retirement Fund (PERF), PTO accumulated per pay period. Professional development and skill building opportunities.

Please see full job description at: <https://moorvillelib.org/apply-for-a-job-at-mpl/>

To Apply: A completed MPL application, resume and three professional references are required.

Visit <https://moorvillelib.org/apply-for-a-job-at-mpl/> to apply online.

Or mail cover letter, resume, reference and a completed job application to:

Sandra Osborn

Mooresville Public Library

220 West Harrison Street

Mooresville, IN 46158

No phone calls please.